



Federation  
of Chiropractic  
Licensing Boards

**MEETING**  
**FCLB Board of Directors**  
**Saturday, May 9, 2009**  
**Hollywood Renaissance Hotel**  
**Hollywood, California**

**APPROVED MINUTES**

*NOTE: Minutes are not totally chronological,  
as discussion and motions related to a specific agenda item are consolidated under that topic.*

**PRESENT:**

**OFFICERS:**

Daniel Saint-Germain, D.C., President  
Lawrence O'Connor, D.C., Vice President  
LeRoy Otto, D.C., Treasurer  
Oliver "Bud" Smith, Jr., D.C., Immediate Past President (unable to attend)

**EXECUTIVE BOARD OF DIRECTORS:**

Carol Davis, D.C., District I Director  
Gary Pennebaker, D.C., District II Director  
Ali Jafari, D.C., District III Director  
Maggie Colucci, D.C., District IV Director  
Farrel Grossman, D.C., District V Director

**EXECUTIVE FELLOW DIRECTOR:**

Larry Spicer, D.C., Executive Fellow Director

**ALTERNATE DIRECTOR:**

William Rademacher, D.C., District II Alternate Director

**STAFF:**

Donna M. Liewer, Executive Director  
Joan Carl, Finance & Benefits Manager  
Julie Finn, Executive Assistant  
Bridget Seader, CIN-BAD and Program Administrator (unable to attend)

**LEGAL COUNSEL:**

Dale Atkinson, J.D., Atkinson & Atkinson

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**I. CALL TO ORDER / ROLL CALL / ANNOUNCEMENTS**

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Dr. Saint-Germain called the meeting to order at 12:30 p.m. May 9, 2009. Donna Liewer noted board members and staff present as listed.

The board recognized the newly elected members of the FCLB board:

Dr. LeRoy Otto (MN), Treasurer  
Dr. Maggie Colucci (NV), District IV Director  
Dr. Larry Spicer (MN), Executive Fellow Director

The board also recognized Dr. William Rademacher (IL), District II Alternate Director.

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## II. BUSINESS

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### 1. Approval of Agenda

**M/S Grossman / Jafari** to approve the agenda as presented. *Passed, no opposition*

### 2. Election of Executive Board Chair

**M/S Jafari / O'Connor** to elect Dr. Grossman as FCLB executive board chair. *Passed, no opposition*

Dr. Saint-Germain deferred the chair to Dr. Grossman.

Dr. Grossman thanked the board for their confidence. He then read a letter addressed to the board from Dr. Ron Tripp thanking them for their assurance and encouragement during his service on the board.

### 3. Approval of Bank Policies and Signators

**M/S Saint-Germain / Colucci** to reaffirm the existing financial policies that authorize the president, treasurer, and executive director to sign on all FCLB accounts, subject to limitations as outlined in FCLB existing financial policies. *Passed, no opposition*

### 4. Set Regular Meeting Schedule

**M/S Pennebaker / Davis** to continue to meet the second Tuesday of every other month at 6:30 p.m. mountain time beginning in July. *Passed, no opposition*

### 5. Determine Meetings Chair

**M/S Jafari / Pennebaker** to have the Executive Board Chair serve as the meetings chair. *Passed, no opposition*

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## III. OTHER BUSINESS

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### 6. Nominating Committee

Dr. Kirk Shilts asked the board to review circumstances surrounding his election in the context of the newly adopted bylaws, to ensure that there is no actual or perceived conflict. Legal counsel advised the board that none is apparent. Dr. Saint-Germain or Donna Liewer will advise Dr. Shilts.

### 7. Executive Director Contract

**M/S Jafari / Pennebaker** to go in to executive session. *Passed, no opposition*

The staff was excused. Donna Liewer and Dr. Rademacher were invited to remain.

**M/S O'Connor / Otto** to exit executive session. *Passed, no opposition*

**M/S Otto / Spicer** to ratify the decisions of the board relating to the Executive Director's contract. *Passed, no opposition*

## 8. Conflict of Interest Statement

Dale Atkinson reminded the board that the conflict of interest statement should be signed by all board members.

**M/S O'Connor / Davis** to adjourn at 1:00 p.m. *Passed, no opposition*

A handwritten signature in cursive script, appearing to read "Donna M. Liewer".

Donna M. Liewer  
Recording Secretary