



Federation of Chiropractic Licensing Boards
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"Protecting the public and serving our member boards by promoting excellence in chiropractic regulation."

FCLB Board Minutes

REGULAR MEETING FCLB Board of Directors

Tuesday, September 10, 2002

Via telephone conference call - 6:00 p.m. MDT

MINUTES

Approved by the Board by electronic vote 10/18/02

PRESENT:

OFFICERS:

Wayne C. Wolfson, D.C., President
Richard L. Cole, D.C. Vice President - *not present*
N. Edwin Weathersby, D.C. Treasurer
David E. Brown, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

Oliver "Bud" Smith, Jr., D.C., Executive Board Chair & District IV Director
Patricia G. Conners-Allen, D.C., District I Director
LeRoy Otto, D.C., District II Director
Daniel Saint-Germain, D.C., District III Director
Steve Willen, D.C., District V Director

EXECUTIVE FELLOW DIRECTOR:

Kevin Earle, Executive Fellow Director

GUEST:

Laurel Cowie, D.C., Co-Chair - FCLB Task Force on Continuing Education

LEGAL COUNSEL:

Dale Atkinson, J.D., Atkinson & Atkinson

STAFF:

Donna M. Liewer, Executive Director

CALL TO ORDER / ROLL CALL - Dr. Smith called the meeting to order at 6:13 PM MDT. Donna Liewer noted the roll as all members present except Dr. Cole, who was unable to participate due to the death of his father.

II. ANNOUNCEMENTS - Dr. Smith made several announcements:

Congratulations were expressed to Dr. Willen on the birth of his first baby, a son named Eli. Joan Carl

has expressed her appreciation to the Federation for continued support during her husband's serious illness. Dr. Wolfson suggested that each District Director share this story and ask for support at the regional meetings. Donna Liewer was asked to keep the board informed about the status of the contribution fund so that additional donations can be added if needed.

MINUTES FROM LAST MEETING - the board was reminded that the minutes from the last meeting as approved by the Board have been posted on our website, with e-mail notifications sent to interested parties with a brief summary and the direct link.

BUSINESS

FINANCIAL REPORTS - Dr. Weathersby reported on the current financial status, and income and expense reports. The impact of the \$50,000 cut in grant support by NBCE continues to be addressed most significantly by not filling a vacant staff position. Interest income is predictably low in line with the current status of the economy.

It appears Tennessee will be able to complete the necessary dues payment processes to restore their status as a full member.

Discussion: structure as it relates to member board travel - Kevin Earle reported on the processes used by the Federation of State Medical Boards to encourage more member participation. The board discussed some dues payment options and Mr. Earle agreed to contact the board administrators to explore possibilities in dues structures that may help our members. The issue will also be discussed during the regional district meetings.

Dr. Willen reported that he has received a list from Dr. Wolfson of approximately 400 businesses who were contributors or vendors at the Florida Chiropractic Association meeting. This list will assist him in contacting possible supporters for our May 2003 meeting. He reviewed his idea for tiered levels of sponsorship, for which the board expressed support. Dr. Weathersby agreed to assist Dr. Willen in the fundraising project.

COMMITTEES

A. Continuing Education - Dr. Cowie directed the board's attention to Draft IV, which was mailed to the board prior to the meeting. Kevin Earle reported on the Denver workgroup meeting, and the conceptual progress in involving the CCE in the development of the review criteria. Dale Atkinson described the possible legal structure that would be required to implement the project. The board expressed its support for the emerging design and encouraged the committee to continue its refinements in time for consideration by both the CCE through its normal criteria review processes and our districts at their regional meetings.

It was noted that Dr. Cole will attend all three regional meetings, and Dr. Cowie would be attending the Districts III and V meeting to help explain the project to the members. Dr. Cowie was excused from the meeting with thanks from the board.

B. Nominating Committee - Draft Guidelines - Dr. Conners-Allen reviewed the process which has been followed by the Nominating Committee in the past, and her suggestions for improvement. She explained that she does not favor changing the Bylaws at this time, but suggests instead that a telephone or written interview with those candidates who are technically qualified be added to the process. The board agreed this would be a positive improvement, noting that the interview would take

place sometime between the recommended announcement date of 60 days prior to the annual meeting at the 30 day deadline for mailing a slate.

It was further agreed that the Nominating Committee should identify some uniform questions and make them available in writing ahead of time, and set several agreed upon dates for phone interviews. Potential candidates could respond in writing or by phone, or both. The final slate of those best qualified for service could have one or more candidates for each office as determined in confidential discussion among the Committee members.

Donna will refine the Recommended Changes document with Dr. Conners-Allen in time for distribution and discussion at the regional meetings.

C. Professional Standards - Committee Chairman Dr. David Taylor (MA) prepared a draft survey instrument for consideration by the board. It was agreed that some modification would make the tool most useful for member boards. Dr. Wolfson is to contact Dr. Taylor to discuss the ideas further and to put Dr. Taylor in contact with legal counsel Dale Atkinson.

3. COMMUNICATIONS

Discussion - maximizing communication with limited resources - on behalf of the staff, Donna Liewer reported that the team's consensus is that the heavier reliance on regular e-mail contact with members is both time and cost effective. The board noted the NBCE is also shifting away from printed newsletters at this time in favor of greater reliance on e-communication, and felt this cost-saving measure is a good idea. Dr. Willen expressed his support, observing that prompt distribution of a recent letter to his constituents was effective.

4. NBCE: Update - Dr. Wolfson noted the next meeting of the NBCE board of directors will be in late October and that Dr. Rick McMichael has been engaged to lead the group in continued board development in addition to other matters which will be discussed by the NBCE,

5. ACCREDITING AGENCIES: Update

A. Life University - has filed its appeal of the CCE's decision to revoke the accreditation of the College of Chiropractic in a timely manner. Some discussion focused on public information posted on the Life U website.

B. Understanding the roles of institutional vs. programmatic accreditation - the board reviewed the differences as they may apply to varying regulatory language among our member boards.

6. FARB

A. FARB Leadership Meeting - Dale Atkinson and Donna Liewer reported on the recent meeting in Kennebunkport, Maine, July 25 - 28, 2002. The board discussed the FARB offer to combine meetings between FARB and its member organization where possible (especially in light of reduced budgets for meetings and out of jurisdictional travel). Dr. Brown noted there are opportunities for sharing high impact speakers as well. He also reminded the board of a successful FCLB board of directors meeting held on a Thursday in conjunction with a FARB Forum several years ago (Hilton head, SC), which enabled board members to participate in both events. The next opportunity to explore a shared meeting would be the winter of 2004.

B. FARB Attorney Certification Course - Dale Atkinson described the upcoming meeting in Colorado Springs.

M/S Wolfson/Weathersby to approve the Executive Director to attend the FARB ACS October 31-November 3, 2002, in Colorado Springs. Passed, no opposition

7. FEDERATION OF STATE BOARDS OF PHYSICAL THERAPY - Dr. Cole has been asked to serve as a speaker on Collaborative Practice Panel at their Annual Meeting September 29, 2002 - Chicago / Knickerbocker Hotel. Since he will be in Chicago already for the District II meeting this will be able to be accommodated. FSBPT will assist with some transportation and lodging costs.

8. DISTRICT MEETINGS - Dr. Smith reminded the directors of the meeting dates and asked for any last minute additions to the meetings agendas. District directors have been provided with lists of those who are pre-registered.

District I & IV - October 24 - 27, 2002 / Albuquerque, NM
Sheraton Old Town *STAFF: Bridget Seader*

District II - September 27 - 29, 2002 / Oakbrook, IL
Renaissance Oak Brook Hotel *STAFF: Donna Liewer*

District III & V - October 3 - 6, 2002 / Asheville, NC
Renaissance Asheville Hotel *STAFF: Julie Finn*

9. ON-LINE SERVICES - update - Donna Liewer noted that HIPDB "instant" bulk reports are a raging hit, resulting in immediate feedback about the acceptance levels of data. Texas has done a terrific job recently of catching up on old reports. She also described a sorting flaw on ALLDOCS which has been repaired, and reported that duplicates are being reviewed and cleaned up by staff.

10. PERSONNEL ISSUES - Donna Liewer noted the Executive Director's Evaluation and Contract has taken a back seat to the PACE project at this time.

V. NEW BUSINESS

Correspondence from Dr. Sporn - Chiropractors not adequately trained to offer Naturopathy - the board took the letter under advisement.

Dr. Wolfson reported on an idea from Dr. Steve Foreman to look at a new paradigm for waiting periods for sexual misconduct - an offshoot of a current effort to update the monograph on sexual misconduct for NCMIC. The board was intrigued and asked for a detailed proposal to be developed for its consideration at the next meeting, to address issues including cost, content areas, ownership of the final report, etc.

VI. ADJOURN

The meeting was adjourned at 8:12 PM.

Next board meeting: November 12, 2002
Deadline to submit topics: October 29, 2002
Midyear board meeting in Denver: January 10 - 12, 2003

Donna M. Liewer, Recording Secretary

For Questions Contact: info@fclb.org