REGULAR MEETING
FCLB Board of Directors
Tuesday, July 13, 2004
Via telephone conference call: 6:00 p.m. MDT

MINUTES

PRESENT:

OFFICERS:
Richard L. Cole, D.C., President
N. Edwin Weathersby, D.C. Vice President
Oliver “Bud” Smith, Jr., D.C., Treasurer
Wayne C. Wolfson, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:
Steve Willen, D.C., Executive Board Chair & District V Director
Patricia G. Conners-Allen, D.C., District I Director
LeRoy Otto, D.C., District II Director - not able to be present
Daniel Saint-Germain, D.C., District III Director
Ron Tripp, D.C., District IV Director

EXECUTIVE FELLOW DIRECTOR:
Kevin Earle, Executive Fellow Director

LEGAL COUNSEL:
Dale J. Atkinson, Atkinson & Atkinson

STAFF:
Donna M. Liewer, Executive Director

I. CALL TO ORDER / ROLL CALL - Dr. Willen called the meeting to order at 6:08 MDT. Donna Liewer called the roll - members, counsel and staff present as listed.

M/S Weathersby/Cole to veer from the agenda as needed to accommodate schedule needs of individual members. Passed, no opposition

II. ANNOUNCEMENTS - There were no announcements.

III. MINUTES FROM RECENT MEETINGS
1. May 4, 2004 - Tuesday Denver Board Meeting
2. May 8, 2004 - Saturday Denver Board Meeting

M/S Earle/Weathersby to approve the Denver board meeting minutes as presented, with corrections of two typos to be made by the recording secretary. Passed, no opposition

3. July 6, 2004 - Tuesday Executive Committee Meeting

M/S Smith/Weathersby to approve the Exec Comm minutes as presented. Passed by the Executive Committee, no opposition.
IV. BUSINESS

1. FINANCIAL ISSUES - Dr. Smith reported on the current status of the Federation’s finances, reviewing both the Financial Status Report and Income/Expense Report.

He noted that the FCLB has been able to add a small amount to the reserve account for the first time in several years, bringing us to about 18% of the board’s goal of an 18 month operations reserve. He cautioned the board that PACE expenses are still a wildcard, with the detailed cost of bringing the new program on-line difficult to fully project.

Dr. Smith also noted that efforts continue to secure additional grant sources.

The 2004 Denver Conference Income and Expense reports were reviewed. Joan Carl was commended for identifying errors in the Denver Westin hotel bill that saved the Federation $2700.

FCLB Health Insurance Policy:

M/S Smith/Wolfson to modify the health insurance benefit at this time as proposed, retroactive to February 1, 2004, with staff directed to compare the cost of continuing a benefit plan to reimburse for private purchase health insurance vs. the cost of offering small group health insurance.

Passed, no opposition

FCLB HEALTH BENEFIT POLICY:

To continue to supplement hourly employee wages in lieu of providing group health insurance as follows, effective February 1, 2004:

1) Increase the Class H Bonus up to $260/month $375/month for employees with privately purchased health insurance to match the amount of the monthly premium. A copy of the insurance premium invoice is to be provided by the employee.

2) Increase the Class H Bonus from $200/month to $225/month for all employees who do not have privately purchased health insurance.

2. EXECUTIVE DIRECTOR’S REPORT - Donna Liewer offered her written report, adding that the current projected date to move into the new offices is the end of September.

3. CURRENT PROJECTS AND ISSUES

A. CCE-USA

1. Midyear board meeting (Scottsdale), July 17, 2004 - Dr. Weathersby reported he will be attending this meeting over the weekend, and will be presenting a PowerPoint and written report regarding FCLB current initiatives and positions, and fielding any further questions about PACE.

2. Specific discussion re: CCEI and Reciprocal Agreements - the board reviewed recent correspondence regarding the possible discontinuance of reciprocal agreements among the four primary accrediting agencies (Australia, Canada, Europe, and USA), and the potential impact on regulatory boards whose rules and regulations specifically rely on the agreements.

The board asked Dr. Weathersby to relay the regulatory issues, and to invite the CCE-USA to participate in an FCLB Task Force to explore the issues, to include timeframes and possible solutions.
3. **Nominations to CCE - Due August 6** - the board reviewed the announcement by CCE seeking nominations to the Board of Directors and to the Commission on Accreditation, noting those eligible for re-election.

4. **Recommendations for changes to the Standards due September 15** - directors observed the deadline. Dr. Cole expressed interest in reviewing the current Standards.

B. **Harvard Project** - Dr. Wolfson reported on continuing discussions with Dr. David Eisenberg of the Osher Institute at Harvard School of Medicine. The next conference call will include Drs. Wolfson, Cole, and Eisenberg, and Donna Liewer - on July 16, 2004. The board noted several possible concerns which will be addressed.

C. **Fanelli Study - update of 1981 project** - Dr. Cole and Dale Atkinson reviewed the scope of the original project and the need to update the regulatory references. Mr. Atkinson noted that on-line administrative law references will simplify the research and timeframe, and felt the project may be able to be completed in time for the fall regional meetings in October.

D. **FSMB Draft Report: Modifying scopes of practice / use of term physician** - Dr. Cole described the current FSMB report and the support we received to date from Drs. Stephen Perle and Larry Wyatt in reviewing the document. The final reply is due July 15, later this week. The board discussed the overall direction of the FCLB’s written comments.

E. **Diagnosis Resolution - adopted in Denver - next step** - Drs. Cole & Wolfson asked the board for input regarding the distribution of the resolution adopted by the membership in Denver. It was agreed that appropriate news releases should be developed.

F. **VA Scope of Practice Study - next step** - Dr. Cole commended the staff for the work that went into updating information about chiropractic scope of practice in US jurisdictions. This study will be heavily referenced by the VA as they develop the working scope for doctors of chiropractic in the VA system.

The board agreed that the research represents an valuable contribution, and will look for additional opportunities to distribute the document.

4. **COMMITTEES**

A. **Continue discussion - role of the Nominating Committee, 2005 election procedures**

Dr. Willen and Donna Liewer reported on continuing discussions to respond to the membership's recommendations to improve the nominating and election procedures. Research has included input from several members, our professional registered parliamentarian, and legal counsel. It is planned that a revised model will be presented to the member boards at the regional meetings for discussion.

B. **Ethics** - Dr. Cole updated the board on recent efforts by the Ethics Task Force.

C. **Task Force on Qualifications to Perform Spinal Manipulation - Final Report** - Dr. Smith reported the outside review of the report has been completed, and the final version was distributed to the board.

5. **PACE - update** - Dr. Cole reported that surveys about cost impact are still coming in, only a few have been received to date and it appears that the financial structure as proposed is generally workable for the post-graduate departments of the chiropractic programs.
He suggested the board may wish to consider a “transitional pricing” structure to bridge the development of the program in its initial phases. This idea was supported by the board.

He also noted the computer aspects of the application process are quite near completion.

6. TRAVEL & MEETINGS: Reports

A. The board reviewed recent travel to Presidential Investitures
   1. WSCC - Brimhall (Cole and Liewer)
   2. TCC - Brassard (Smith)
   3. Life U - Riekeman (Cole)

B. 2005 Midyear Board Meeting - January 2005 - the board reviewed costs and benefits of meeting in various locations, and directed the staff to pursue a meeting in Scottsdale, Arizona at the same time the CCE has its annual meeting. It is hoped that the two organizations may be able to schedule some time for overlap so that information about each group’s ongoing projects can be exchanged.

C. Montreal Site Visit - July 29 - August 1 (Waite and Liewer, with Dr. Saint-Germain)

A final site visit will be undertaken prior to booking the hotel for the 2005 annual conference in Montreal. The board noted the multiple surveys of the membership and felt that obstacles facing a very few boards with travel restrictions can generally be overcome. They also expressed support for utilizing various Canadian resources and meeting cooperatively with the Canadian Federation of Chiropractic Regulatory Boards.

V. NEW BUSINESS

The board brainstormed ideas to get more information out to the members. Donna Liewer agreed to develop a summary of the board meeting for e-distribution.

VI. ADJOURN

M/S Conners-Allen/Tripp to adjourn - with the time noted as 7:48 PM.
Passed, no opposition

[Signature]
Donna M. Liewer
Recording Secretary