



Federation of Chiropractic Licensing Boards  
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*"Protecting the public and serving our member boards by promoting excellence in chiropractic regulation."*

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## FCLB Board Minutes

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### MINUTES

#### REGULAR MEETING: FCLB Board of Directors

Tuesday, April 29, 2003

Hilton Hotel in the Walt Disney Resort: Orlando, Florida

#### PRESENT:

#### OFFICERS:

Wayne C. Wolfson, D.C., President  
Richard L. Cole, D.C. Vice President  
N. Edwin Weathersby, D.C. Treasurer  
David E. Brown, D.C., Immediate Past President

#### EXECUTIVE BOARD OF DIRECTORS:

Oliver "Bud" Smith, Jr., D.C., Executive Board Chair & District IV Director  
Patricia G. Connors-Allen, D.C., District I Director  
LeRoy Otto, D.C., District II Director  
Daniel Saint-Germain, D.C., District III Director - *arrived later*  
Steve Willen, D.C., District V Director

#### EXECUTIVE FELLOW DIRECTOR:

Kevin Earle, Executive Fellow Director

#### GUESTS:

Peter D. Ferguson, D.C., President - National Board of Chiropractic Examiners

Daryl D. Wills, D.C., President - American Chiropractic Association  
J. Michael Flynn, D.C., Governor, District 5 - American Chiropractic Association  
Kevin Donovan, D.C., President - COCSA

## **LEGAL COUNSEL:**

Dale Atkinson, J.D., Atkinson & Atkinson

## **STAFF:**

Donna M. Liewer, Executive Director

**I. CALL TO ORDER / ROLL CALL** - Dr. Smith called the meeting to order at 9:15 a.m. and Donna Liewer called the roll. Members of the board, staff and guests present as listed.

**II. ANNOUNCEMENTS** - Dr. Smith observed that this would be Dr. Brown's last meeting as a member of the Federation's board of directors, and the board expressed their appreciation for his eight years of service. Dr. Willen noted that former Executive Board Chair Dr. Earl Barbour is recovering from prostate cancer surgery.

## **III. APPROVAL - MINUTES FROM LAST MEETING**

**M/S Weathersby / Cole to approve the minutes of the 3/11/03 telephone conference call of the board.** Passed, no opposition

## **IV. BUSINESS**

### **1. APPROVAL OF THE AGENDA**

**M/S Weathersby / Brown to approve the agenda as presented, adding 4B - Nominating Committee - to be suspended when guests are available to address the board.** Passed, no opposition

### **2. OLD BUSINESS - CARRYOVER PENDING**

The board reviewed the list of pending actions, all of which were incorporated into the remainder of the agenda.

### **3. FINANCE REPORT**

Dr. Weathersby reported on the current financial status and other items as noted.

#### **A. Current Financial Status Report**

#### **B. Current Income and Expense Reports**

No concerns were identified.

## GUESTS

Dr. Peter Ferguson, President and Horace C. Elliott, Executive Director, National Board of Chiropractic Examiners addressed the board regarding current issues facing the NBCE.

**C. Dues Update** - all boards are current except Mexico, which plans to pay later this week.

Dr. Weathersby and Kevin Earle presented various dues scenarios. It was agreed that copies of the study options would be made for distribution to the board administrators Wednesday.

The PowerPoll on this issue resulted in no clear direction from the member boards, with a broad range of reactions. The board agreed it is premature to decide how to support attendance at our meeting as part of the benefit package included with the dues - further discussions will need to be held with board administrators and members.

**D. Voting Delegate List** - the board noted that all delegates and alternates were properly registered and credentialed.

**E. Fundraising / Sponsors** - Drs. Willen and Weathersby were commended for raising \$21,000 to date in sponsors for the conference. It was agreed to review the general sponsor program to determine whether booths for sponsors would be appropriate in the future, or whether the benefits offered to date would be sufficient and appropriate.

**F. Scholarship Fund for Future Regulatory Leaders** - Dr. Wolfson described his vision for introducing student leaders to regulation, and reiterated his pledge of \$1000 to initiate the project. It was agreed one or two students each year will be awarded complimentary registration and approximately \$500 toward hotel and travel expense, provided that they write a report about the meeting suitable for distribution among the chiropractic colleges.

**M/S Brown / Weathersby to establish the Student Leadership Fund, and to transfer \$1000 from the funds raised through this year's sponsorship program to this fund, and to solicit additional contributions during the conference.** Passed, no opposition

Dr. Wolfson will announce the Student Leadership Fund program during the conference.

## 4. COMMITTEES

The board noted all committee were invited to meet Wednesday from 1 - 3 PM.

**M/S Brown / Conners-Allen to recommend to the membership that Drs. Pam Blanchard (MT) and Larry O'Connor (NJ) serve on the 2004 Nominating Committee.** Passed, no opposition

It was noted that the bylaws changes adopted in 2002 make it unlikely that the committee would be convened in 2004, since all officers will serve for two years; however, in the event of an

unexpected vacancy the committee would need to be available to be convened.

## **5. PACE UPDATE**

Dr. Cole reminded the board of two scheduled opportunities for attendees to learn more about PACE - the PACE Forum Wednesday from 9:30 - Noon, and the breakout session Friday morning.

The board discussed clarification of the role of the CCE in PACE, noting that the CCE is invited to comment on the *Criteria* but the responsibility to adopt the document remains with the FCLB Board of Directors.

Dr. Otto suggested the board develop defined strategies to assist boards in working with their legislatures, and noted that some travel by members of our own board and/or the CE Committee may be necessary to help bridge the information gap. He recommended we develop a map where boards can be identified as they accept the PACE program.

Dr. Cole reported that the Canadian Federation of Chiropractic Regulatory boards was very supportive of the concept, and CMCC is ready to apply as soon as the program goes on line. It is his goal to launch PACE formally when a strong majority of boards have regulations in place to accept it.

He will be soliciting nominations soon from the colleges for people to serve on the review teams in the identified areas of need.

It was agreed the Review Team experts could potentially help develop the PACE Workbook which would include suggestions and examples to aid with program compliance.

Mr. Atkinson confirmed that FERPA privacy considerations apply to "enrolled students", so there should be no problems with approved programs reporting attendance to FCLB. Efforts will continue to trademark the PACE program and any resulting logo.

## **GUEST**

Kevin Donovan, D.C., President - COCSA joined the board to discuss COCSA's views on PACE. He noted areas of concern include control, costs and timing. Some of these were addressed during the board meeting. Dr. Donovan planned to attend the PACE Forum for more detailed information. He offered the services of COCSA to facilitate information exchange with state associations, which the board appreciated.

## **6. ACCREDITATION ISSUES**

The board went into executive session to discuss current accreditation issues

## **7. 2003 ORLANDO CONFERENCE - update**

The board reviewed the overall schedule and director attendance responsibilities.

## **GUESTS**

Drs. Daryl Wills and J. Michael Flynn joined the board and provided a brief update on the activities of the American Chiropractic Association, including the status of the lawsuits.

## 8. PERSONNEL

**A. Non-taxable options for FCLB contributions toward private-purchase health insurance -** Mr. Atkinson noted he will have his insurance agent contact the Federation to discuss this.

**B. Executive Director's Evaluation -** Dr. Cole presented a draft evaluation tool. The board agreed to discuss this again at the Saturday post-conference board meeting, following review of the tool and feedback by the board administrators. Mr. Earle indicated he may have additional materials to support the project.

**M/S Willen / Brown to discuss the evaluation instrument again at the post-conference board meeting, following an opportunity for review and comment by the Board Administrators.**

Passed, no opposition

## 9. COLLABORATIVE PRACTICE ISSUES

Dr. Brown presented the draft position paper developed at the FARB Forum in conjunction with the federations for physical therapy and veterinary medicine. After some discussion which focused on the proprietary terminology of chiropractic as a human science, the board agreed to accept the proposed language. Donna Liewer was directed to contact Blair Packard, president of FSBPT as the key contact for this project advise him of the board's concerns but overall acceptance of the working draft with minor modification as suitable to go forward to the delegates as a next step.

**M/S Willen / Cole to endorse the position statement on collaborative practice as amended to change reference from chiropractors to Doctors of Chiropractic.** Passed, no opposition

## 10. ON-LINE LICENSE RENEWAL

Dr. Otto reported the experience of the Minnesota Board of Chiropractic Examiners with on-line renewal has been excellent, and urged the Federation to continue to explore this service to member boards. It was notes that our recent PowerPoll indicated a number of boards are already doing this or planning to do it, most often through their departments of regulation, but that many smaller boards may not have this type of support.

It was agreed to present this concept to computer consultant Bill Steinmiller when he arrives, and report back to the board at the Saturday post-conference board meeting.

## 11. ADVANCE PRACTICE EXAMINATION

The board reviewed recent correspondence from Dr. Reiner Kremer, Chair of the American Academy of Chiropractic Physicians. It was noted that licensure is by nature a minimum competency standard. Dr. Smith agreed to discuss the issue further with Dr. Kremer in person this weekend.

## 12. DISTRICTS

The board reviewed the schedule for elections for District III and IV, and the availability of legal counsel and parliamentary support. Donna Liewer offered to prepare a written agenda to guide the election process, to ensure compliance with *Robert's Rules* and our own bylaws.

It was agreed to poll district delegates at the Saturday district meetings to see if shorter meetings would be beneficial for attendance.

Donna Liewer noted that orientation materials have been developed for the new District IV Director and will be presented to the elected director before the conference concludes.

## 13. INTERNATIONAL UPDATES - Canada - Dr. Daniel Saint-Germain

**A. CFCRB** - The board reviewed the annual report of the Canadian Federation of Chiropractic Regulatory Boards. The mission statement has been redefined, and five specialties are now recognized by CFCRB.

**B. QUEBEC** - Dr. Saint-Germain described recent events in Quebec, where the courts have ruled that diagnosis is not included in the chiropractic scope of practice as it is currently written in the law. Dr. Saint-Germain asked for the Federation's support on this issue, and the board agreed to discuss it further Saturday afternoon.



## 14. FUTURE MEETINGS

**A. FARB** - Mr. Atkinson reported that FARB had determined not to have the summer Leadership Forum in 2003 because of low projected attendance. Efforts will be refocused on the Attorney Certification Course in the fall.

**B. 2005 Conference** - the board was advised that a survey will be conducted of all attendees regarding the feasibility of hosting the 2005 meeting in Montreal.

## V. NEW BUSINESS

The board reviewed the Chiropractic Advocate Newsletter and the agenda for Saturday's post conference board meeting.

Dr. Smith was thanked for his service as executive board chair, as this represented his last meeting in that role.

Meeting was adjourned at 5 PM EDT.

Donna M. Liewer

## Recording Secretary

**For Questions Contact:** [info@fclb.org](mailto:info@fclb.org)