

MIDYEAR BOARD MEETING

FCLB Board of Directors

January 16 - 18, 2004

Denver, Colorado - Westin Hotel at Tabor Center

MINUTES

PRESENT:

OFFICERS:

Richard L. Cole, D.C., President
N. Edwin Weathersby, D.C. Vice President
Oliver "Bud" Smith, Jr., D.C., Treasurer
Wayne C. Wolfson, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

Steve Willen, D.C., Executive Board Chair & District V Director
Patricia G. Conners-Allen, D.C., District I Director
LeRoy Otto, D.C., District II Director
Daniel Saint-Germain, D.C., District III Director
Ron Tripp, D.C., District IV Director

EXECUTIVE FELLOW DIRECTOR:

Kevin Earle, Executive Fellow Director - *not able to be present - joined some parts of the meeting by telephone conference connection*

STAFF:

Donna M. Liewer, Executive Director
Bridget Seader, CIN-BAD Administrator
Julie Finn, Staff Assistant
Joan Carl, Finance Assistant

LEGAL COUNSEL:

Julia Works, Esq., Partner - Atkinson & Atkinson

GUEST:

William Steinmiller, Prairie Star Technology, FCLB tech consultant

- I. CALL TO ORDER / ROLL CALL / ANNOUNCEMENTS** - Dr. Willen called the meeting to order at 2:15 PM MST. Donna Liewer called the roll, with directors and others present as listed.

It was noted that Kevin Earle had been in contact with the Executive Committee earlier in the day and would continue to touch base by phone when needed.

II. APPROVAL OF THE AGENDA

M/S Weathersby / Cole To deviate from the agenda as needed according to time constraints.
Passed, no opposition

M/S Weathersby/Wolfson To approve the agenda as modified. *Passed, no opposition*

III. MINUTES FROM PREVIOUS MEETINGS

M/S Weathersby/Wolfson to approve the minutes of the 11/11/03 meeting of the FCLB Board of Directors as presented. *Passed, no opposition*

IV. SELF-EVALUATION OF BOARD EFFECTIVENESS - Dr. Cole facilitated a review of the FCLB and board of directors' effectiveness. The board explored issues including what were the most memorable annual conferences and why, and what are the underlying values which can help us encourage and increase participation in the Federation.

The group noted that regional District meetings tend to lean toward hands-on tools and problem solving networking. The annual meetings are distinguished by the content of the educational programs. It was suggested perhaps District meetings could be re-organized so representatives of different boards could meet together sometimes.

Where "duty" may initiate an individual's participation in the FCLB, after people attend a function it is the sense of belonging and ability to make a difference that brings them back.

The board agreed it would be a good idea to send a "what did we learn" report to the attendees after any FCLB meetings.

Directors expressed an interest in traveling to member boards in their districts, and more outreach to new members on regulatory boards. The importance of getting NEW board members to attend early on was emphasized.

The services of the Federation were reviewed, noting the effectiveness of CIN-BAD and the Official Directory, our website, and meetings. PACE will be a great support to member boards. Additional ethics intervention tools would also be helpful. Initiating a LISTSERVE type of e-exchange would be another great service.

The directors discussed whether chiropractic boards are as effective as possible in enforcement, and noted an interprofessional trend toward more proactive services. Board identify and intervene on big cases, but are we missing the smaller ones?

FCLB should improve the New Board member welcome packet, and district directors should contact new board members not just once but several times.

A potential Denver program could feature a good investigator discussing appropriate case timelines, and resource needs to effectively investigate, document, and enforce the statutes and regulations.

V. BUSINESS

1. FINANCIAL ISSUES - Dr. Smith reported on the projected financial status for the end of fiscal year 2003, noting that figures are still coming in.

A. General: Small accounts have been eliminated and combined into larger accounts, saving bookkeeping time. The board's conservative management approach continues.

B. 2003 Overview

Income highlights: more income from CIN-BAD this year, a supplemental general operations grant of \$50,000 from NBCE will help us with multiple program expenses, and the initiation of the conference sponsorship program.

Expense highlights: the most significant categories include administrative costs, legal services, board of directors, conference, technology expenses, and the developing PACE program. Reprogramming CIN-BAD to be able to continue to interface with HIPDB and report for 30 of our member boards cost the Federation approximately \$7,000 in 2003.

Staff was commended for keeping costs down, functioning another year without filling a vacant staff position, doing more business by e-mail to reduce postage and printing costs.

It was noted that the board adopted a projected deficit budget for 2003, but thanks to the supplemental grant from NBCE and additional CIN-BAD revenues, the end of year picture is projected to be in the black. As the NBCE grant came in at the end of the fiscal year, many program expenses supported by that funding will actually take place in the early part of 2004. The board asked that this be clearly explained to the membership.

Bill Steinmiller reported that over 52,000 separate transactions occurred in the CIN-BAD system, up from 4,000 just a couple years ago. The complexity, maintenance requirements, and usefulness of the service has increased dramatically. The public website is also averaging about 22,000 hits per month. We have 1,100 separate pages on the FCLB website, requiring continued maintenance. The CIN-BAD database has increased from 3,500 public actions to 65,000 records by adding the licensure information.

C. 2004 Overview:

The proposed 2004 budget was reviewed, including filling the vacant staff position to support PACE. It was noted that the income as projected will not fully support the projected additional costs of PACE for 2004, so reserves will need to be tapped.

Dr. Smith observed that because CIN-BAD is a significant budget item, the board needs to be aware of the various expense categories and potential increases / decreases to support predictions necessary for budgeting. Bill Steinmiller was commended for the significant drop in computer expenses from the previous year.

The 2004 budget was reviewed in detail.

M/S Weathersby/Tripp To go into executive session to discuss personnel issues. *Passed, no opposition*

Staff was excused. After the board came out of executive session:

M/S Weathersby / Smith To adopt the salary and benefit package as discussed, including modifications to the health benefits program and addition of 125 cafeteria plan. *Passed, no opposition*

M/S Weathersby / Tripp To adopt the 2004 budget as presented, with flexibility to modify the income and expenses related to PACE as necessary. *Passed, no opposition*

M/S Weathersby / Saint-Germain To establish a temporary restricted reserve account of \$50,000 to support PACE development *Passed, no opposition*

M/S Weathersby/Tripp To purchase computer hardware necessary to support the PACE program from the temporary restricted reserve account for PACE. *Passed, no opposition*

M/S Cole/Tripp To establish a temporary reserve account for technology of \$30,000 from 2003 year end funds, and to transfer any remaining surplus from 2003 to the FCLB's general reserve account. *Passed, no opposition*

M/S Weathersby / Tripp To authorize the FCLB 2003 annual audit with certified public account Dean Rodahl, February 16-17, 2004. *Passed, no opposition*

D. Dues Study: Dr. Cole suggested the FCLB should review the dues structure of several other professions, which might include health related fields, to add to the ongoing review of the dues structure. Attorney Julia Works suggested the FCLB also consider studying organizations whose overall structure is similar to FCLB (without direct exam revenues), such as veterinarians.

The last time the FCLB raised dues was in 2000. If the dues package is revised in Denver, it would not become effective until 2005. The design which increases dues \$100 per category and adds one prepaid annual conference fee to the dues payment as an included benefit was discussed again, with directors observing this didn't seem to be a problem for our member boards when it was presented at the Fall regional meetings.

Drs. Smith and Weathersby agreed to spearhead the study.

2. INTERNATIONAL ISSUES

A. World Federation of Chiropractic

1. **WFC Task Force on Chiropractic Identity** - FCLB asked to be included in the group to address public protection issues, but we have not heard from the WFC leadership. The first meeting of the group will be in February at the Life West campus.
2. **WFC - ACC Conference: Patient Assessment and Diagnosis Issues in Chiropractic Clinics (of the ACC schools)** - scheduled for October 14 - 16, 2004 in Toronto, Ontario.

B. Membership Issues

1. **Application process** needs to be more formally developed.
2. **Jamaica** - Donna Liewer to send another welcome letter to invite them to apply for membership
3. **NBCE - Formation of the IBCE - International Board of Chiropractic Examiners** - Dr. Cole updated the directors on the status of the proposed formation of the IBCE. It was noted that passage of an IBCE test would not permit licensure mobility into the US - this exam is currently under development to help bring the chiropractic practitioners in Japan to more uniform standard.
4. **Supporting International Regulation** - the board discussed the emerging status of public protection and regulation throughout the world, noting the United Arab Emirates is now testing doctors of chiropractic. As the profession expands worldwide, the importance of the regulatory framework is developing. The FCLB needs to continue to explore methods of outreach and support to other countries, while being sensitive to their unique cultural needs.

C. Canadian Federation of Chiropractic Regulatory Boards

1. **Diagnosis Issue** - Dr. Saint-Germain thanked Dr. Cole again for coming to Quebec for the press conference in the fall to address the importance of retaining diagnostic responsibilities in the Quebec regulatory language.
2. **Winnipeg - Annual Meeting: March 4 - 6, 2004**
Focus: Investigative Practices

M/S Wolfson / Weathersby To authorize the president to select an FCLB representative to attend this meeting.
Passed, no opposition

Dr. Cole presented a surprise to the board and staff - FCLB t-shirts he had designed.

With thanks to the staff for organizing the midyear meeting, it was adjourned at 5:40 PM until Saturday morning.

Dr. Willen called the meeting to order at 8:03 a.m. Directors and staff were present as listed.

3. TECHNOLOGY REPORT

Bill Steinmiller distributed a written report and commented on highlights. He noted that the CIN-BAD system is working nearly flawlessly, up and running on the Internet without interruption nearly 100% of the time, despite being vastly more complex with higher utilization than it was a couple years ago.

There were more than 52,000 transactions on the database via the internet and that includes searches, reports, maintenance, 17,000 fee paid searches, 10,000 free searches (boards, NCMIC). There were 1,100 fee paid reports performed by FCLB staff. 15,000 individual log-ins, 600 other transactions. CIN-BAD runs about ten times faster than before.

HIPDB submission requirements are scheduled to change in February, and programming is nearly complete to accommodate the new processes.

Narrower searches are now possible with the addition of first name query to last names - it means those who query do not have to page through many entries from common last names.

New NCQA required "Element 11" date searches have also been added to accommodate subscribers.

In October, CIN-BAD was moved to a web-hosting service where he has more control, resulting in greater system stability and a cost-savings to FCLB. The public website will be moved over to that site as well the next time the renewal cycle comes up, resulting in even more cost savings to FCLB.

Internal FCLB processes are also undergoing continuous upgrades, including the data proofing process for CIN-BAD entries. Joan Carl is working on final data conversions to move the old contact database (entitled FRED) over to the new system, which will allow bulk mailing, labels, cross reference from organizations and people. The data will ultimately be available to our board of directors as well. BOARD ROOM is an Internet aspect of the database that will support PACE work as well as allow committees to meet on-line and post information for group study. Bill commented that this type of "groupware" is in current use by almost every major company.

Dr. Weathersby requested that directors have an electronic "tour" of the BOARD ROOM soon. Bill agreed to set up some type of training.

He noted that the public website is getting about 22,000 hits per month, including 6% hits from outside the US. Some sort of return for exposure may be possible, for conference or other sponsorship features given the superb site access. Bill agreed to work up a report with ideas.

The board agreed that utilization of the multiple databases we are developing will continue to be provided to member boards at no charge as part of their benefits.

Dr. Otto discussed on-line license renewal. Although our recent surveys of our member boards indicate that the potential market for this service is small, and includes mostly smaller boards, it was noted that the programming requirements are fairly simple. Minnesota reports 86% of licensees renewing on-line this past cycle, with 74% paying on-line as well. The board agreed to keep the project concept open.

4. ETHICS

- A. Foreman & Stahl Retrospective Study** - the study which was the basis for Dr. Foreman's Orlando 2003 presentation has been accepted for publication in JMPT - likely in May. To our knowledge, it is the first analysis of chiropractic disciplinary data ever published. [*Update: publication has been rescheduled for fall 2004*]

- B. **Ethics and Best Practices - ACC Las Vegas: March 10 - 14, 2004** - Dr. Cole has been requested to represent the FCLB on a panel presentation on this topic. He has obtained permission from Drs. Foreman & Stahl to reference some of their retrospective study data.

M/S Weathersby / Wolfson **To authorize the president's travel expenses to represent the FCLB at the March meeting of the ACC in Las Vegas.**
Passed, no opposition

- C. **Foreman & Stahl - Sexual Boundaries Report** - Dr. Cole wrote the foreword for this report. The FCLB board had allocated \$5,000 to support the publication of the study; however, the authors were able to identify and outside publisher. Our plan is now to purchase copies of the publication for our member boards (at greatly reduced cost.)

- D. **Foreman & Stahl On-Line Remedial Ethics Courses** - Many thanks to Dr. Mary Ellen Rada and Kevin Earle for their time investment to get a grasp of the overall ethics problem and possible board actions. They have reported that regulatory boards in many professions are shifting from a strictly punitive approach to adding redemptive interventions. Several approaches exist, including knowledge and values based tools. The evolving Foreman&Stahl program appears to address the knowledge component, and our New Jersey FCLB people believe they could add some values based tools in the future to the overall options for boards.

FCLB board members had been given the opportunity to review the on-line courses prior to the midyear board meeting. It was noted the on-line courses could serve as excellent preparation for the NBCE Ethics & Boundaries exam, and could also be used by boards to ensure that doctors with ethical challenges are exposed to important information designed to protect the public. The three modules (sexual boundaries, fraud, and moral turpitude) are currently in beta test stage, and will be available soon for general use.

Dr. Saint-Germain pointed out the importance of relying on our mission statement as the program is assessed, and to determining the criteria for developing any working relationships with the FCLB.

M/S Weathersby / Wolfson **to enter into a working relationship with Drs. Foreman and Stahl to facilitate the availability of the on-line remedial courses for our member boards.** *Passed, no opposition*

The board further encouraged Dr. Smith and Donna Liewer to support Dr. Cole as the details are addressed. It was agreed these remedial courses are unique products designed to support the disciplinary functions of regulatory boards. They would not be used for continuing education credit and therefore would not apply to PACE in the future.

- E. **NBCE Ethics & Boundaries Exam** - the first administration of this written exam will be March 12. The NBCE will be encouraged to present information about this new exam and its security features at the Denver conference.

M/S Cole / Smith **To authorize the Executive Committee to encourage the NBCE to present information about this new exam and its security features at the Denver conference, and also to continue the dialogue with the NBCE about the possible applications of the exam and interface with other FCLB ethics efforts.** *Passed, no opposition*

5. NBCE

- A. **NBCE Chiropractic Masters Workshop: Vision for Practical Testing through 2010 (February 2004 - Greeley)** - Dr. Wolfson reported that NBCE wants to ensure that the Part IV practical exam criteria remain current, and will convene a committee next month to review the test standards, procedures, and plan.

Positive comments were reported by board members who have had direct experience with the Part IV exam, noting it seems to be a fair entry-level practical examination and is receiving good evaluations by candidates.

B. Financial Issues

M/S Weathersby / Tripp To go into executive session to discuss financial and real estate issues. *Passed, no opposition*

The board came out of executive session.

M/S Weathersby / Wolfson To authorize the president to work with the NBCE regarding financial and other aspects of procuring new facility space for the FCLB. *Passed, no opposition*

ANNOUNCEMENTS: Dr. Conners-Allen reported on the health progress of two special members of the Federation family who have faced particularly difficult health challenges: Mick Walsh of New South Wales is continuing to struggle through cancer treatments. Dr. Dan Prideaux of Montana Dan Prideaux is doing very well, having ordered different prosthetic hands to enable him to continue practicing and his active lifestyle which includes ice climbing.

6. ACCREDITATION

Dr. Weathersby reported on his attendance of the CCE Annual Meeting in Scottsdale the previous week. The CCE planning and review processes are being modified to facilitate more input from the outside stakeholders. A number of changes to the CCE *Standards* were adopted - they will be announced. Apparently the recommendation by FCLB and several of its members boards to require physiological therapeutics as part of the core curriculum has been tabled at this time.

The CCE has not determined whether it will continue to look into accrediting diplomate and other postgraduate speciality or certification programs. One possibility is that such programs may move into master's level programs at the educational institutions.

The CCE had some elections - results will be announced soon.

It was reiterated that the CCE will have no control over PACE.

Dr. Wolfson suggested that some update of CCE Standards changes and accreditation issues be incorporated into the Denver conference.

Dr. Cole reported on our ongoing analysis of the board and commission designs of other professions' accrediting bodies, particularly as they relate to regulatory involvement. The CCE design appears to be unique, with the issue of accountability at the forefront.

The Federation will continue to look into whether there has been any resolution of the Palmer / CCE lawsuit and whether it may affect our representation on the two CCE bodies.

It was noted that USDE requirements for accrediting bodies specifically prohibit involvement by professional associations (with a grandfathering privilege in effect for older accrediting agencies.) Apparently there is some confusion by CCE regarding the role of the FCLB as representative of the public, not special interests, which needs to be investigated and communicated further.

The board agreed to continue to encourage our member boards to get involved as practicing doctor members of the Site Team Academy to help ensure regulatory and public protection experience within the future leadership of the Council on Chiropractic Education. The process and criteria for site team service were reviewed. Directors will specifically solicit members of their districts who appear to have the critical thinking and writing skills required for successful site team service, to encourage these people to attend the training session at the Denver conference.

It was reported that Dr. Paul Walker is in charge of the international CCE , and has been retained as a consultant with CCE because of ongoing legal matters.

M/S Weathersby / Tripp **to draft a letter to the US Department of Education regarding our perspectives on the CCE, to be approved by the board.** *Passed, no opposition*

7. 2004 CONFERENCE: DENVER

A. Program - The board reviewed the proposed general theme of “Making Tough Decisions in Difficult Times.” Directors noted that our members are hungry for guidance on issues dealing with practice outside the traditional scope. The meaning of FDA approval was discussed, as well as diagnostic labs, fraud, the US Justice Department, evidence-based reviews, the new emphasis on best practices, and a possible point-counterpoint presentation by a couple of college presidents. The board requested that Dr. Sportelli be invited to deliver the closing remarks again this year.

Dr. Weathersby recommended an emphasis on investigations, and agreed to see whether the AZ board investigator might be able to help with a presentation.

Dr. Otto encouraged district directors to make a serious commitment to personal contact within their districts to encourage attendance.

The group agreed to develop as many participatory opportunities as possible for attendees.

B. Elections - it was noted that Mr. Earle’s seat is the only one up for election in Denver. He is eligible to run for one additional two-year term.

C. Conference Sponsorships - Dr. Willen volunteered to chair the fundraising effort again this year, and Drs. Otto and Tripp agreed to work with him. Platinum sponsors will need to submit their comments to the Board of Directors in advance for review and approval, and will be limited to five minutes max. It was agreed that advance mailings were ineffective, and that personal contact is preferable. The board approved listing Platinum Sponsors on our public website.

D. Parliamentarian - Professional Registered Parliamentarian Alice Ragona will serve the Federation at this year’s annual business meeting. She has served as our general parliamentarian for 11 years.

E. General details - On-line registration is nearly complete, program PR to date has included lots of e-mail reminders. Julie Finn is handling delegate registration. The student scholarship program was also discussed - the application and approval process need to be reviewed.

Awards are in process - solicitations of nominations for the Outstanding Board and the Arvidson Award have been distributed.

FCLB committee meetings are again scheduled for Wednesday afternoon.

F. ACBA - their all-day meeting will again be held on Wednesday - the program is nearly complete and includes an on-site luncheon.

G. New attendee welcome breakfast - Drs. Weathersby and Smith will present the program in Denver. FL board executive Joe Baker has agreed to help as well.

H. Social Events - The board was advised that hotel catering costs have increased markedly - as much as 50% on some items - since we booked the hotel. The option of having a casual dinner Tuesday night with the NBCE board was discussed. Dedication opportunity is available for the Wednesday night welcome reception. The options for the Friday night group event were reviewed. Opportunities to visit the Greeley offices of the NBCE / FCLB were also discussed.

- I. **CCE Site Team Academy Training** - the CCE will be invited to do a site team training session for interested regulatory boards members.
- J. **Montreal 2005** - Julie Finn has draft outlines from several hotels in Old Montreal, and will work with Dr. Saint-Germain and Peter Waite to narrow down the possible selections.

8. ADDITIONAL FINANCIAL ISSUES

M/S Weathersby / Tripp to go into executive session to discuss financial issues. *Passed, no opposition*

When the board came out of executive session, the following motions were made:

A. Board per diem

M/S Tripp / Conners-Allen To increase the board members' current per diem reimbursement rate from \$35 per day to \$100, and add per diem reimbursement for meals at \$40 and tips/misc at \$10. *Passed, no opposition*

M/S Tripp / Saint-Germain To make the new per diem plan for the FCLB board of directors effective January 1, 2004. *Passed, no opposition*

It was further agreed by consensus that the president will determine in advance the maximum number of travel days eligible for per diem in advance of the meetings, and report those to the directors. Also, days in which FCLB provides all meals may not qualify for the food per diem, and the president will advise the board members accordingly.

B. Investments - Dr. Smith reminded the directors of the conservative financial protocols we have adopted to govern our modest investments, and noted these will continue to be followed in determining future investments.

9. PACE

Dr. Cole presented numerous recommendations for modifications to the *FCLB PACE Policies and Procedures* and *FCLB PACE Criteria*, following input received from extensive outreach to multiple stakeholders. The changes were studied in detail, and additional suggestions from directors, staff, and legal counsel to clarify the two documents were incorporated.

The group discussed the mechanism for working with the Appellate Commission, and asked Julia Works to meet with Donna Liewer to propose clarifications and refinements to the existing language for the next teleconference.

M/S Weathersby / Wolfson To adopt the changes to the FCLB PACE Criteria as reviewed. *Passed, no opposition*

M/S Cole / Tripp To adopt the changes to the FCLB PACE Policies & Procedures as reviewed. *Passed, no opposition*

Further, by consensus the board directed staff to make such editorial, typographical, and grammatical changes necessary to ensure consistency of the board's policies throughout both documents.

Donna Liewer is to continue to look at how to develop an appropriate staffing mechanism to integrate PACE into the Federation's team.

Dr. Cole was commended by the group for his superb resolution of the various issues identified in our stakeholder forums, and thanks for his many hours of hard work on behalf of PACE.

10. COMMITTEES

- A. **Professional Standards Committee** - the board reviewed their concerns with the draft survey instrument as beta tested at the regional meetings. Further discussion on this project was tabled until Dr. Cole can speak with the chair.
- B. **CIN-BAD** - The board reviewed the current services and fee history for the CIN-BAD system.

M/S Otto / Weathersby Effective March 1, 2004, to increase CIN-BAD fees as follows:

\$3 alphabet search fee to \$3.50

\$13 full report fee to \$14

\$25 staff-conducted search fee to \$26,

and CIN-BAD fees will be reviewed annually by the FCLB board of directors. *Passed, no opposition*

We will try to identify managed care conferences where a presentation on the CIN-BAD service may be of interest to their members.

11. OTHER ORGANIZATIONS

- A. **Council on Chiropractic Guidelines and Practice Parameters** - Dr. Wolfson reported the CCGPP is moving forward with a slightly different design for guidelines as the general model has shifted over the past ten years. The emphasis will be on "best practices." The Council is working with the Canadians, and is hopeful the first topic area (low back pain) will be released in 2004. They are developing the budgetary support (\$971,000) to support the entire five year program and publication of best practices in multiple areas. Canada's funding approach is to assess surcharge of \$15 per DC.
- B. **Federation of Associations of Regulatory Boards (FARB)** - The topics for the February annual forum at Amelia Island, FL will include accreditation issues. Dr. Cole and Donna Liewer will offer a presentation on understanding the impacts on regulatory boards when a program faces accreditation sanctions. As there are also testing issues on the program, the NBCE is covering the costs of Dr. Cole's travel to this meeting.

M/S Wolfson / Weathersby to authorize the executive director's travel expenses to participate at the February 5 - 8, 2004, FARB board of directors meeting and FARB Forum. *Passed, no opposition*

- C. **ACA - National Chiropractic Legislative Conference** - March 3-6, 2004, Washington, D.C.

M/S Tripp / Saint-Germain to authorize the travel expenses to participate in this meeting at the president's discretion - the president to determine representation. *Passed, no opposition*

- D. **ICA - 2004 annual meeting** - the need for continued presence to explain the PACE program was noted. The FCLB will investigate the date/location of the next ICA annual meeting.

M/S Wolfson / Tripp To authorize travel for one representative to the next ICA annual meeting at the discretion of the president. *Passed, no opposition*

12. OTHER BUSINESS

- A. **ProBE Course** - Kevin Earle reported the PRoBE ethics course in New Jersey is scheduling a special introductory session for a maximum of 20 regulatory board members, March 13 - 14.. Thanks to Mr. Earle and Dr. D'Oronzio, some spots have been reserved for chiropractic regulation. The registration fee for the trial weekend is \$300. He and Dr. Mary Ellen Rada will be attending the session. The board discussed the ethics work for regulation currently being done by Drs. Foreman and Stahl.


M/S Wolfson / Tripp To offer to pay the registration fee for Dr. Steve Foreman if he would like to attend the PProBE program. *Passed, no opposition*

- B. Regional District Meetings** - Dr. Conners-Allen requested that a more developed agenda be posted to the website and available prior to the regional meetings. She also suggested that each meeting begin with a brief orientation about the FCLB (history, purpose, projects) to help orient new attendees. Since formal minutes have been suspended from these meetings, she requested that a summary of what happened at each regional meeting be developed by the district directors and exchanged among the board, especially to help those whose meetings fall later in the month to be prepared for issues. It was also recommended that directors call or e-mail each other to update one another on what went on.

Dr. Cole asked if District II might want to meet with Districts III and V this year to give people the opportunity to meet each other in the more relaxed regional meeting setting and meet new people. Dr. Otto reported that District II was considering going to Ft. Lauderdale in 2005.

- C. Revenue Opportunities** - Dr. Tripp commended the board on looking into various opportunities to develop alternate revenue sources, and urged continued exploration of creative partnerships within our public protection mission.
- D. Report on the Canadian Inquest** - Dr. Saint-Germain distributed the information that came out the day before, and the board looked at the recommendations and diagnostic issues from a public protection perspective.
- E. Proposed Bylaws Change** - Dr. Saint-Germain noted he had several requests from member boards in his district to grant voting privileges for the Executive Fellow director on the board. The board reviewed the background of the initial establishment of this board position, and noted the experience has been very positive with many contributions by Mr. Earle. The consensus of the board was that if member boards wish to recommend refinement of the Executive Fellow position to add voting privileges, the board would be supportive of the requisite bylaws changes.

The meeting was adjourned at 4:08 PM.


Donna M. Liewer
Recording secretary