59th Congress
of the
Federation of Chiropractic Licensing Boards

MINUTES
Annual Business Meeting

Saturday, April 11, 1992
Myrtle Beach, South Carolina

1. **Call to Order** - Dr. D. Brent Owens, FCLB President, called the meeting to order at 8:05 a.m., noting that Dr. Henry W. Hulteen would serve as Parliamentarian, and Donna Liewer would serve as Recording Secretary. States were reminded to cast their one vote per state with the voting paddles to ensure equal representation under the FCLB bylaws.

2. **Pledge of Allegiance** - Led by Dr. Carroll H. Winkler, FCLB Vice President.

3. **Invocation** - Offered by Dr. Henry W. Hulteen, FCLB District V Director and Chairman of the FCLB Executive Board of Directors.

4. **Credentials Committee Report** - Dr. Meredith Bakke of Wisconsin, Committee Chair, reported that the Credentials Committee had met and reviewed the qualifications of the delegates and alternates. The committee recommended that the membership seat those individuals as properly qualified. The committee noted a problem with late payment of state dues, which jeopardizes delegate status. Representatives from 47 states and two Canadian provinces were in attendance.

*The motion to accept the report of the Credentials Committee was passed by a voice vote.*

5. **Roll Call / Seating of the Delegates** - As Recording Secretary, Donna Liewer called the roll. **Dr. Owens declared all of the delegates and alternates who answered the roll as seated.**

6. **Adoption of Business Meeting Rules and Protocol** - Dr. Owens noted that the Business Meeting Rules and Protocol were recommended by the FCLB Board of Directors to keep the meeting to a reasonable length of time and to have a clear and accurate record. **The motion to accept the report of the Board of Directors was passed.**
7. Approval of Agenda - The printed agenda was discussed and approved as presented.

8. Approval of the Minutes - Albuquerque 1991 - The minutes of the previous Annual Meeting were approved as presented.

9. Business Reports

A. President - Dr. Owens delivered the President's Report, citing the accomplishments of the past year as a result of a collective effort by the officers, executive board of directors, staff, and membership of the Federation. He noted the respect the FCLB has earned from all segments of the chiropractic profession. He asked state board members to determine their motivation for service on licensure, that there should be none other than to provide moral and ethical guidance. He challenged members to review potential conflict of interest and disentangle themselves from perceived or actual conflicts.

B. Treasurer / Finance Committee - Dr. Hank Hulteen pointed out that the FCLB Financial Report was included in the conference notebooks. He noted that the Executive Board of Directors was considering a possible future change in the dues structure, with an alternative being uniform amount for all states regardless of size (possibly $350). No decision was reached at this time, but the membership was encouraged to respond with comments (which were evenly divided pro and con for a change in structure). The Executive Board will take the comments under advisement.

M/S/P Dr. Greco/Dr. Kinney to accept the Finance Report as presented.

C. Executive Director - Donna Liefer delivered the Executive Director's Report, noting that securing adequate and stable funding continues to be the Federation's greatest challenge. She described the new membership program and encouraged individuals and organizations to join. Accomplishments have included improved directory publication and sales, added part-time staffing at the executive offices, technical and financial support from the NBCE and inclusion in the new facility.

D. Legal Report - Dr. Owens asked Donna Liefer to deliver the Legal Report in the absence of the FCLB attorney. She reviewed the circumstances surrounding the lawsuit against the CCE and Dr. Robert Hatten. The contributions of Dr. Owens, the FCLB Board, and Dr. Marino Passero toward peaceful resolution of the suit were noted.

10. Committee Reports

A. Governmental Affairs and Legal Advisory Committee - no report.
B. Long Range Planning Committee - Committee chair Dr. Roger Pope of Illinois described the system of goals and objectives which the committee is attempting to develop from a review of 30 years of minutes. He suggested that a plan to sunset outdated projects should be adopted by the membership in the future. The actions of the past will help set the pace for the future.

In addition, the committee will review the Federation of State Medical Boards' Essentials of a Modern Medical Practice Act as a basis and foundation for the Federation to begin to develop its own practice act, specifically designed for the chiropractic profession.

C. Resolutions and Bylaws Committee - Committee chair Dr. Arnold Goldschmidt reported on the meeting of the Resolutions and Bylaws Committee.

BYLAWS AMENDMENTS - The committee recommended that the membership adopt the amendments to the bylaws as presented in the Member Handbook. Dr. Owens reminded the membership that amendments require a 2/3 majority vote.

The bylaws amendments were passed as presented in the Member Handbook.

RESOLUTION #1 - Directing the FCLB to establish a Task Force to investigate the feasibility of a mandatory national chiropractic preadmission aptitude test, with the report to be submitted to the membership at the 1993 annual meeting of the Federation.

The Resolution and Bylaws Committee recommended that the membership pass Resolution #1.

Resolution #1 was passed as presented by the Resolutions and Bylaws Committee.

RESOLUTION #2 - Directing the FCLB to give an outstanding service award to Dr. George W. Arvidson, posthumously.

The Resolution and Bylaws Committee recommended that the membership pass Resolution #2.

Resolution #2 was passed as presented by the Resolutions and Bylaws Committee.

RESOLUTION #3 - That the Federation endorses the work of the Commission (of the Congress of Chiropractic State Associations to establish guidelines for chiropractic quality assurance and standards of practice) in the legitimate consensus process representing as closely as practicable the views of the entire chiropractic profession,
and that the Federation endorses the Guidelines appearing in the proceedings of the Commission and encourages the chiropractic profession to continue with the ongoing process of establishing valid and useful guidelines for the practice of chiropractic.

The Resolution and Bylaws Committee recommended that the membership pass Resolution #3.

Resolution #3 was passed as presented by the Resolutions and Bylaws Committee with Dr. Rod Handly of Washington voting no.

RESOLUTION #4 - That the Federation encourage states to make available whatever public information they have to assist in tracking individuals who default on their chiropractic HEAL loan responsibilities.

The Resolution and Bylaws Committee recommended that the membership pass Resolution #4.

Resolution #4 was passed as presented by the Resolutions and Bylaws Committee.

D. Data Bank and Analysis Committee - Kay Gunter, FCLB Data Bank & Analysis Coordinator, reported that the Data Bank is continuing to expand, and encouraged states to participate fully in the reporting process.

E. Blue Ribbon Panel on Universal Graduation Date - Dr. Wilma Behm of Minnesota, committee chair, reported that the task force has concluded that it is not feasible to have a universal graduation date, after taking into consideration problems faced by both chiropractic colleges and licensing boards. Two exams/year are reasonable, as is accepting students as licensure candidates in the last quarter, provided they obtain their D.C. degree. The Task Force did determine that greater cooperation and coordination could solve some problems. Therefore the Task Force recommends that the panel's name be changed to reflect a new coordinating role.

The motion of the panel to change its name to the Blue Ribbon Panel to Coordinate Graduation Dates and Board Examinations was passed.

F. Committee on Professional Standards - Dr. Meredith Bakke of Wisconsin, committee chair, reported that the committee met in Atlanta to research the literature and other questions for the Professional Development chapter of the Mercy Center Guidelines. In addition, they are reviewing other issues including a request by the ACA Council on Sports Injuries and Physical Fitness that there be licensing provisions to allow doctors to travel to different states to treat patients involved in sports programs.
G. National Board of Chiropractic Examiners - Dr. Carroll H. Winkler, FCLB Vice President from North Dakota, gave the NBCE report as one of the Federation's two representatives on the NBCE Board of Directors. He reviewed highlights of the past year, including the dedication of the new NBCE international headquarters in Greeley, Colorado and the separate office suite provided for the Federation in the facility. He also reported that 43 states now accept or require Part III (Written Clinical Competency Examination). Work continues on the feasibility studies for Part IV (practical exam) and the Special Purposes Exam for Chiropractic (SPEC) based on a national job analysis survey sent to 9,000 practicing doctors.

H. Council on Chiropractic Education / Commission on Accreditation - Dr. Peter Ferguson of Ohio, one of the FCLB's two appointees to the CCE's COA, reported on the Commission's progress this past year. Highlights included the impact of the Standards as revised in 1990, revision of the CCE's validity and reliability process, revision of the CCE Mission Statement to more clearly identify the functions of the CCE, and certain changes to clarify the Bylaws. The CCE is also working to define proper supportive roles to interact with overseas colleges and programs. The CCE has applied for renewal of recognition by both USDE and COPA.

I. Council on Chiropractic Education / Task Force to Study Expanded CCE Accreditation Responsibilities - Dr. Owens reported that Dr. Randolph C. Harding of Florida will serve as the Federation's representative on this new CCE Task Force.

11. New Business

NEW YORK - Dr. Ann Carpenter of New York reported the procedures under which New York will accept candidates for licensure by reciprocity.

MASSACHUSETTS - Dr. Seymour Shribnik reported his board's concerns and policies for overutilization and high tech equipment.

GEORGIA - Dr. Davis Kinney cautioned members about the use of x-ray slides developed by Russell Ehardt as the examination material has been compromised.

MISSOURI - Kay Gunter reminded members to pick up their copies of the District II minutes and Missouri's annual report.

ACA - announced that for the first time, the federal government has nominated a chiropractor to the Advisory Committee on Medicare.

12. Nominating Committee Report / Elections

Dr. Henry W. Hulteen, FCLB Chairman of the Executive Board, assumed the chair.
He reported the election by District II of Peter D. Ferguson of Ohio as District Director for a three year term, commencing at the close of the FCLB annual business meeting. (Dr. Meredith Bakke of Wisconsin was reelected as alternate director for a concurrent term.)

Dr. Jay H. Perreten of Texas, past president of the Federation, gave the report of the Nominating Committee he chairs. He described the March 2, 1992 telephone conference call of the committee, including Dr. Wilma Behm of Minnesota, Dr. David Brown of Virginia, Dr. Paul Tullio of Illinois, Dr. Vern Webster of Utah and Dr. Perreten. The committee unanimously recommended that the membership elect:

Dr. D. Brent Owens of Maryland as President for 1992-93
Dr. Carroll H. Winkler of North Dakota as Vice President for 1992-93

Dr. Hulteen called for other nominations from the floor. There were none.

M/S/P Dr. Kinney / Dr. Shribnik to instruct the Secretary to cast a unanimous ballot for the slate of officers as presented.

Dr. Hulteen relinquished the chair to Dr. Owens.

13. **Report of the Program and Conference Committee: Future Conference Sites** - Committee chair Dr. Vincent Greco of New Hampshire reported the committee will recommend to the FCLB Executive Board of Directors the following conference sites: 1993 - Denver, Colorado; 1994 - Newport, Rhode Island; 1995 - Portland, Oregon.

14. **Installation Ceremony** - Dr. Arnold Goldschmidt of New York, former FCLB President, installed the newly elected officers and directors.

Dr. Owens announced the initiation of the George W. Arvidson, D.C. award for excellence in service by an individual board member, with the first award to be presented to the Arvidson family in the Federation past president's honor. Awards were presented to retiring FCLB Board members Paul M. Tullio, D.C. of Illinois (District II Director) and Sandra A. Woodruff, D.C. of Nevada (Treasurer). Dr. James Badge of Arizona was recognized by Dr. Carroll H. Winkler as a new Fellow of the International College of Chiropractors.

M/S Dr. Greco / Dr. Lammers to adjourn the 1992 annual meeting of the Federation of Chiropractic Licensing Boards Sine Die at 9:45 a.m.

[Signature]
Donna M. Liever
Recording Secretary