61st Annual Congress
of the
Federation of Chiropractic Licensing Boards

MINUTES
Annual Business Meeting

Saturday, April 9, 1994
Washington, D.C.

Chair: Carroll H. Winkler, D.C. - FCLB President

1. **CALL TO ORDER** - the meeting was called to order by Dr. Carroll H. Winkler, FCLB President. Dr. Winkler turned the chair over to Dr. D. Brent Owens, Immediate Past President, while Dr. Winkler and Dr. Robert Vaughn, FCLB Vice President, were involved in the CNN television taping.

It was noted that Jean Mostrom, professional registered parliamentarian, would serve as parliamentarian and Donna Liewer would serve as Recording Secretary. Boards were reminded that the delegate or alternate should cast one vote per jurisdiction with the voting paddles where indicated, to ensure equal representation under the FCLB Bylaws.

**Recognition of Honored Guests:**

Dr. Anthony Metcalfe, President of the European Chiropractors Union - from England

Dr. Frank G. Hideg, Jr., President - NBCE
Dr. Paul M. Tullio, Chairman of the Board - NBCE

Dr. Kerwin Winkler, Chairman of the ACA Board of Governors
Dr. Russell Sawyer, Vice President - ACA
Tom Daly, Legal Counsel for the ACA
J. Ray Morgan, Executive Vice President - ACA
Helen Ferguson, Director of State Relations - ACA

Dr. Darrell E. Atchley, ICA Representative
Dr. Mickey Goldschmidt, Past President of the Association for the History of Chiropractic as well as past FCLB president

Officers of the Association of Chiropractic Board Administrators
   Connie Glasgow, President
   Pam Kurtz, Vice President
   Michelle McGinnis, Secretary
   Rosemary McCool, Treasurer

2. **Pledge of Allegiance** - Dr. Frank G. Hideg (KY) read a special pledge of allegiance designed to recognize and respect the Federation's international membership.

3. **Invocation** - offered by Dr. Davis Kinney (GA).

4. **Credentials Committee Report** - Dr. J. Michael Flynn (LA), Chairman, gave the credentials committee report, with appreciation to Dr. Jan Harbour (WV) and Dr. Robert Stover (NE). The committee recommended that all member boards recognize the importance of paying the dues in a timely manner and urged every member to comply with this bylaws requirement fully next year in Portland.

   All member boards present were qualified to vote.

5. **Roll Call / Seating of the Delegates** - Donna Liewer called the roll, and, hearing no objections, the chair declared the delegates seated.

6. **Adoption of Business Meeting Rules and Protocol** - There being no objection to the Business Rules and Protocol as outlined in the conference notebooks, the chair declared them adopted by general consent.

7. **Approval of Agenda** - There being no objection or additions to the agenda as distributed in the conference notebooks, the chair declared the agenda approved by general consent.

8. **Approval of the Minutes** - Denver, Colorado 1993 - There being no additions or corrections, the Minutes were approved by general consent.

   The chair noted that on the advice of our professional registered parliamentarian, the President will appoint a Minutes Committee to review and approve the Minutes of the Annual Business Meeting before they are distributed to the membership each year. The Minutes Committee for the 1994 meeting will be composed of:

   Dr. Jerry Blanchard, North Dakota - Chair
   Dr. Ron Berg, New Mexico
   Dr. Vernon Temple, Vermont
9. **BUSINESS REPORTS**

A. President - the President's Report was postponed until Dr. Winkler could resume the chair.

B. Treasurer / Finance Committee - Dr. Larry Gerstein (MO) reported that the Federation was in the black, but cautioned about the loss of funding from special projects. He expressed appreciation to the NBCE for their pledge of $100,000/year for five years for operations support, but noted that this still will not cover all the Federation's expenses. The Finance Committee moved that a dues increase of $100 per member Board be implemented to generate additional revenues. (This is the first increase in over five years). **The dues increase was adopted without opposition.**

C. Executive Director - Donna Liever called attention to the written report in the delegate notebooks, and discussed the staffing of the Federation. She advised that our new Administrative Assistant, Gail Royster had been hired to replace Tia Couvillion, who had died unexpectedly last year. Erich Fillmore, staff assistant, had resigned during conference to seek other employment, so the Federation will be short-handed temporarily. In general, staffing seems to be settling down to a good team of dedicated part-time individuals.

D. Legal Report - No legal actions are pending or in progress.

10. **STANDING COMMITTEE REPORTS**

A. Governmental Affairs and Legal Advisory Committee - Dr. John DeMatte (PA) noted that the committee had no significant business to report at this time.

B. Long Range Planning Committee - Dr. Roger Pope (IL) drew the member's attention to the written report in the conference notebooks, which he summarized. The *FCLB Policy Handbook* should be available in draft form next year. Although work on this project, the goals and objectives, and Model Practice Act has primarily been one-person jobs until now, Dr. Pope envisions more committee participation as the draft documents emerge.
C. Resolutions and Bylaws Committee - Dr. Tony Lammers (SD), Chair.

**BYLAWS AMENDMENTS:**

The Committee moved to amend the amendments to the Bylaws. These three amendments were voted on separately.

1. **To delete Article 1, Section 3, which provides for associate members** - passed without opposition

2. **To delete Article 1, Section 5, which provides for supporting members** - passed without opposition

3. **To delete the second sentence in Article 6, Section 3 describing a quorum for the board of directors** - passed without opposition

The chair then asked for a vote on the entire package of amendments, as amended, noting the Bylaws requirement for a 2/3 vote. **The Bylaws were approved as amended, without opposition.**

**RESOLUTIONS:**

The Resolutions and Bylaws Committee recommended that Resolutions 1, 3 & 4 be adopted by the membership, noting several minor corrections to the wording. Resolution #2 was withdrawn by the sponsors.

**Resolution #1 - Urging boards to recognize doctors for Travel to Treat provisional licensure.** Passed with Wyoming and Oklahoma opposed.

**Resolution #3 - Encouraging boards to investigate possible disciplinary cases which have been exposed by the media, within the limitations of board authority.** Passed as amended, no opposition.

**Resolution #4 - Requiring that resolutions or motions dealing with policies, positions or programs, or other ideas, be properly presented and reviewed through appropriate channels.** Passed as amended, no opposition.
Dr. Owens yielded the chair to Dr. Winkler, who then presented the President’s Report (delayed from earlier in the agenda due to his absence). Dr. Winkler outlined many of the Federation’s achievements this past year and expressed appreciation to the board, committee members, staff, and other organizations whose support has been invaluable.

11. **SPECIAL COMMITTEES OR TASK FORCES**

A. Data Bank and Analysis Committee - Dr. John Tierney (NC) reported on the progress of CIN-BAD this past year, commending the Boards for their exceptional increase in interest and participation in the program. He also noted that several new databases may be added to CIN-BAD, pending feasibility studies. These include a Travel to Treat registry, list of faculty approved for continuing education programs, and list of chiropractic college faculty who have left the colleges under sanction.

B. Blue Ribbon Panel on Universal Graduation Date - Dr. Wilma Behm (MN) recommended that the panel be disbanded. After extensive study and communication it appears that the concept of a Universal Graduation Date is unachievable. The chair noted that the President would take the recommendation of the committee under advisement.

C. Committee on Professional Standards - Dr. Meredith Bakke (WI) described the committee’s efforts in Travel to Treat provisional licensure, sexual boundaries issues, AIDS / HIV policies, and specialty council recognition. She noted the role of the committee to develop Model Language in each area which can be adopted or adapted by the Boards. New model policies will be developed in conjunction with Board surveys over the next year, and are planned for presentation at the 1995 annual meeting.

Dr. Winkler noted appreciation to the Convention and Program Committee. The 1994 committee was chaired by Dr. Robert Vaughn of North Carolina, who put together an outstanding educational and social program. He also recognized Dr. David Brown of Virginia’s efforts to secure speakers and social activities for the Washington, D.C. conference, as well as Dr. Brent Owens of Maryland for arranging the golf tournament and a number of speakers. Finally, he thanked the NBCE and Virginia Chiropractic Association for financial support for this conference.

D. Prechiropractic Entrance Examination - Dr. Paul Tullio (IL) and Dr. Bill Dallas (Western States Chiropractic College) announced that, as part of the feasibility study, a pilot examination will be developed by
the National Board of Chiropractic Examiners and administered this next year. Dr. Dallas announced that the Association of Chiropractic Colleges met earlier this year in Las Vegas and passed unanimously a resolution supporting the prechiropractic entrance exam.

E. Task Force to Develop a Model Disciplinary Code - Dr. Larry Gerstein (MO) described the first meeting of this task force, which is funded by a grant from NCMIC and administered through FCER. The document is approximately 75% drafted. The next meeting will take place this summer, and it is hoped that the FCLB Board will have reviewed the final draft in time for the membership to vote on its adoption at next year's annual meeting.

F. Task Force on Chiropractic Health Care Fraud - Dr. D. Brent Owens (MD/FL) reviewed the purpose of the Task Force and its accomplishments to date, including two training sessions for investigators from the FBI, Justice Department, Medicare/Medicaid, and select insurance companies. The Task Force has also fielded numerous additional requests for information as fraud moves to the forefront in health care concerns.

G. Task Force on Continuing Education Qualifications - Dr. Michael Martello (CA) reported that it plans to develop model standards, addressing number of required hours, acceptable vs. non-acceptable subject areas, program sponsors, instructor qualifications, and outcome assessment. The CCE will be asked to describe how the Standards address post-graduate instructor qualifications. The Committee will survey all boards about their continuing education regulations. At this time, without model standards, it is not feasible for the FCLB to develop and maintain a national registry of instructors.

H. National Board of Chiropractic Examiners - Dr. D. Brent Owens (MD/FL) gave the NBCE report on behalf of Dr. Robert Vaughn, who was tied up with the CNN television taping. He outlined some of the accomplishments of the National Board during the past year, including the SPEC test, the various Job Analyses which have been published, and continuing progress on the Part 4 (Practical Exam) Feasibility study. He pointed out the areas in which the relationship between the FCLB and the NBCE have improved and strengthened, which ultimately benefit the chiropractic profession.
I. Council on Chiropractic Education: Commission on Accreditation - Dr. Meredith Bakke (WI), FCLB appointee to the CCE's Commission on Accreditation, gave the CCE report. (She was not speaking for the CCE since that was not authorized, but rather presenting her comments and views to the FCLB as our appointee to the COA.) She described the January meeting of the Commission in Atlanta, and noted the CCE’s commitment to begin accrediting certain specialty council programs in the future. The next mission of the COA is in Scottsdale in June, where the Commission will review several colleges. She noted that SCASA had lost its USDE recognition last year, and the application for accreditation to the CCE by these SCASA colleges represents a critical time for them. She characterized the integrity of the Commission members as strong, and said the Federation members could count on her and Dr. Ferguson (our other appointee) to apply the high Standards of the CCE objectively to all the institutions under consideration.

J. Council on Chiropractic Education: Task Force on Technical and Postgraduate Education - The FCLB's appointee to this committee this past year was Dr. Randolph C. Harding of Florida. The work of the Task Force was completed when the CCE issued a report in January of this year outlining their intention to set up a separate accreditation council for several major specialty councils.

12. NEW BUSINESS

Dr. Tedd Walcott of Alberta raised a concern about certain information contained in the supplemental reports section of the conference notebooks, inquiring as to whether there was an implied endorsement of the information presented. Dr. Veronica Gutierrez (WA) commented on her hope that the FCLB would include materials from all interested organizations. Dr. Winkler promised that the Board would take this issue under consideration.

13. NOMINATING COMMITTEE REPORT / ELECTIONS

The chair announced the results of district director elections:

District 3 elected Dr. Vernon Temple of Vermont for a three-year term as District Director, and District 4 elected Dr. Kenneth Cherry of Oklahoma for a three-year term as District Director.

He noted that these Directors will be seated at the end of this year's business meeting.
Report of the Nominating Committee: Dr. D. Brent Owens served as Chair in his role as Immediate Past President of the Federation. He reported on the Nominating Committee's recommended slate of officers and placed their names into nomination:

Dr. Carroll H. Winkler (ND) - President for a second one-year term, to conclude with the annual business meeting in 1995

Dr. Robert M. Vaughn (NC) - Vice President for a second one-year term, to conclude with the annual business meeting in 1995

Dr. Lawrence M. Gerstein (MO) - Treasurer for his first two-year term, to conclude with the annual business meeting in 1996

There being no other candidates for any of the three offices, the chair declared each one individually elected by acclamation.

14. REPORT OF THE CONVENTION AND PROGRAM COMMITTEE

Dr. Vaughn reported that future FCLB conference sites will be as follows:

May 9 - 14, 1995  District 1 - Portland, Oregon: Benson Hotel
                 (Room rate $105)
April 1996       District 2 - Chicago, Illinois
1997             District 5 - Location to be announced

15. INSTALLATION CEREMONY / AWARDS

Dr. Carroll H. Winkler presented the following awards and recognition:

- Dr. Hewett "Mac" Alden (GA) - for his work in securing the CNN television taping of the Federation for the upcoming special on chiropractic

- Asked Dr. Brent Owens to present the 5th Annual Golf Tournament Awards - Winning team: Titus Plomaritis, Bev Latimer, Jerry McCarter and D. Brent Owens. Audie Klingler won both longest drive and closest to the pin.

- Meredith Bakke, who served as Treasurer for eight months before taking a new appointment to represent the FCLB on the CCE's Commission on Accreditation.
• Retiring FCLB Board Members: Drs. Vincent Greco of New Hampshire and Dr. Philip Pierce of Arizona, who each retired after three years of service as District Directors

• SPECIAL AWARD: Outstanding Licensing Board, presented to the Wisconsin Board of Examiners for upgrading their licensing laws. Accepted by Wisconsin Board President Dr. Meredith Bakke.

• SPECIAL AWARD: The George Arvidson Award for Meritorious Service (the Federation's highest individual honor), presented to Dr. Rex Wright of Kansas. Accepted by Dr. Ron Zoeller in Dr. Wright's absence (due to family emergency he departed Saturday morning).

Dr. Arnold "Mickey" Goldschmidt, FCLB Past President, installed the 1994-95 Officers and Executive Board of Directors.

16. ADJOURNMENT

The FCLB's annual business meeting was adjourned until May 13, 1995 in Portland, Oregon.

Donna M. Liewer
Recording Secretary