NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.

PRESENT:

OFFICERS:
Daniel Saint-Germain, D.C., President
Lawrence O’Connor, D.C., Vice President
LeRoy Otto, D.C., Treasurer
Oliver “Bud” Smith, Jr., D.C., Immediate Past President (unable to attend)

EXECUTIVE BOARD OF DIRECTORS:
Carol Davis, D.C., District I Director (unable to attend)
Gary Pennebaker, D.C., District II Director
Ali Jafari, D.C., District III Director (unable to attend)
Maggie Colucci, D.C., District IV Director
Farrel Grossman, D.C., Board Chair & District V Director

ADMINISTRATIVE FELLOW DIRECTOR:
Larry Spicer, D.C., Administrative Fellow Director

ALTERNATE DIRECTORS:
Kirk Shilts, D.C., District III Alternate Director
Donn Fahrendorf, District I Alternate Director

STAFF:
Donna M. Liewer, Executive Director
Joan Carl, Finance & Benefits Manager

MEETING DETAILS

I. Dr. Grossman called the meeting to order at 6:36 p.m. MDT, November 9, 2010. Ms. Liewer noted board members, alternates, and staff present as listed.

Dr. Grossman confirmed Dr. Fahrendorf, District I Alternate Director will be voting in the absence of Dr. Davis, and Dr. Shilts, District III Alternate Director will be voting in the absence of Dr. Jafari. Hearing no objections, the directors were seated.

Donna Liewer reminded members that *6 could be used to mute and unmute their phone.

M/S Colucci / O’Connor to approve the board of directors meeting agenda as presented and modify as needed. Passed, no opposition

M/S Spicer / Colucci to rescind and expunge a motion from the September 14, 2010 minutes that was later determined not to reflect the board’s intent. Passed, no opposition
1. Financial Report

1.1 Budgetary Issues

Dr. Otto reported the FCLB finances continue to be healthy. He thanked Drs. Saint-Germain and Smith for their work in securing the 25 year funding agreement with the NBCE. The district meetings’ final figures will be available at the January 2011 meeting. He noted the FCLB has attended more meetings in 2010 including the Summit meetings, additional PACE meetings, and the ECU meeting, accounting for the increase in cost over 2009 but still within the budget. There were no questions.

Ms. Liewer noted the board would be receiving an e-ballot within a week concerning the employee group health package for 2011.

M/S O’Connor / Colucci to authorize the 2010 audit and preparation of IRS form 990 with Anton, Collins, Mitchell, LLC for $6,000. Passed, no opposition

2. Legal Update

M/S Saint-Germain / O’Connor to enter into executive session at 6:45 p.m. Passed, no opposition

M/S Saint-Germain / Otto to exit executive session at 6:47 p.m. Passed, no opposition

No actions were taken in executive session.

3. FCLB Board of Directors

3.1 Development of Board Governance Policies

Dr. Saint-Germain reported that non-profit management consultant Dan Cain will be present with the board on Friday, January 21, 2011, to assist with the formulation of comprehensive board governance policies. This will be accomplished within the regular meeting schedule, not as an additional board development workshop.

Dr. Saint-Germain requested the staff have a draft policy document and the majority of the January board meeting packet available for the board’s review by December 10, 2010. Dr. Grossman requested that members dedicate some time to reviewing these materials prior to the January 21-22, 2011, midyear meeting.

OPERATIONS

4. FCLB Tech Update, Website Report

Dr. Grossman referred members to the written report. Ms. Liewer reported that FCLB has requested complex performance from the programmers and is awaiting the next delivery of required reports. The final payment for the program will come out of 2009 funds that have been earmarked for this project.

Dr. Saint-Germain asked when to expect the posting of the annual conference registration on the website. This is generally available 3 ½ - 4 months prior. The board requested a contest be included again this year as part of the Marco Island conference promotion.

5. Committees

5.1 Model Practice Act Task Force

Dr. Grossman thanked Dr. Shilts for serving as chair of the MPA task force and for his diligent work on this committee. Dr. Shilts referred members to his written report. He recommended
the FCLB seek additional comments on the key areas in the MPA that were discussed at the fall regional meetings. He suggested this be accomplished by distributing a slightly modified version of the district meeting PowerPoint presentation to all fellows within the FCLB e-mail list and also by including a copy of the MPA table of contents, definitions, and scope of practice sections. It was the consensus of the board to proceed in this direction.

Dr. Shilts asked to broaden the MPA study information to include input from those who are currently regulated in the broader international community. Dr. Shilts was assured by the board that the task force can take the necessary time needed for a comprehensive review process.

5.2 Chiropractic Board Administrators Committee

Dr. Spicer referred members to the written report, which described the successful dissolution of the Association of Chiropractic Board Administrators and its present status as an FCLB committee. There were no questions.

FCLB PROGRAMS & SERVICES

6. District Meetings

6.1 Key Issues at Regional Meetings

District directors reported the three key issues at the regional meetings included: Model Practice Act; CCE; and liability / immunity of board members. Attendees at the District I & IV and also District II meetings appreciated having the round table discussions earlier in the meeting, and it was agreed to adapt the schedule accordingly in the future.

An increase in participation by other chiropractic organizations was noted. The directors were thanked for making the guests feel welcome. Dr. Grossman was commended for his participation in the Summit meetings which has helped to build bridges of friendship with other organizations, as shown by their participation in the regional meetings.

6.2. District Statistics to Date

There were no questions.

6.3 District Site Selections 2011

There was some concern about scheduling of the District III & V meeting to enable the meeting to be held in Nova Scotia. Drs. Grossman, Jafari, and Shilts will discuss options with Dr. Lisa Richard of Nova Scotia and ask for suggestions.

District I & IV will meet in Jackson Hole, Wyoming September 22 - 25, 2011.

District II has agreed to review a number of options for their 2011 meeting, which may include meeting separately or with another district, according to the best financial outcome. A decision will be made in January after Districts III & V select their date and location.

6.4 CE for FCLB Educational Programs

There was discussion of offering CE credits to attend FCLB meetings as a way of encouraging increased attendance. The board reviewed the current policy which does not offer or seek credits but provides information to any attendee or member board for this purpose upon request. No policy changes were recommended. A draft form was presented to be used to verify participation (but no specific hours of attendance) in the rare cases where the agenda and speaker bios routinely provided are not sufficient to meet a jurisdiction's needs for verification.
7. Mid Year Board Meeting - January 2011

7.1 Schedule

The board will arrive any time on Thursday, January 20, 2011, with the meeting to begin on Friday. Ms. Liewer will confirm with Dan Cain that he will be present on Friday. Those wishing to fly out on Saturday evening should not get a flight earlier than 7:30 p.m. Directors agreed to submit their travel itineraries to Julie Finn no later than Tuesday, November 16, 2010, so that appropriate coordination with the Greeley room block and any necessary accommodations in Denver Saturday night can be arranged.

7.2 Student Leadership

The student leaders are scheduled to meet on Friday, January 21st at NBCE headquarters.

8. Annual conference

8.1 Conference Support 2011

Dr. Colucci accepted Dr. Saint-Germain's request to serve as chair of the ad hoc 2011 Conference Support Committee.

8.2 Site Selection 2013

Proposals are being received for the 2013 Annual Conference from Coronado Island, San Francisco, San Diego, and Long Beach. Information will be available at the January 2011 board meeting.

8.3 Proposed Bylaws Change: Admitting New Members Between Annual Meetings

<table>
<thead>
<tr>
<th>M/S Saint-Germain / O’Connor</th>
<th>to propose an amendment to the FCLB bylaws to enable new member boards to be provisionally admitted to the Federation and to have access to FCLB services between annual meetings, with formal admittance and voting status continuing to require 2/3 vote of the Delegates at the Annual Meeting.</th>
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<td>Passed, no opposition</td>
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Ms. Liewer, Dr. Spicer, and Dr. Shilts will develop the language for the amendment and submit to the board for vote via e-ballot prior to the January 5, 2011, deadline.

9. PACE

9.1 PACE Vacancies

Review team vacancies will occur this month for Texas and National. Nomination request letters are being sent to the president of each college. Board members should expect an e-mail ballot to approve the FCLB board president’s recommendations to fill the vacancies after he reviews the desired areas of expertise.

9.2 Increasing PACE Participation

9.2.A Boards

There was discussion about continuing to target specific boards that need minimal changes in their legal language to use PACE. Ms. Liewer will have Kelly Webb refresh the list she prepared prior to the district meeting. There was continuing discussion about the need for training to enable the board and others to present PACE to the member boards and answer their questions.
9.2.A.1 Nevada

The PACE program is under consideration by the Nevada board. Dr. Colucci thanked Dr. Smith for helping to answer Nevada’s questions. Ms. Liewer confirmed that PACE has regulations for on-line courses in answer to specific quality control questions by Nevada.

9.2.A.2 Arkansas

Drs. Saint-Germain and O'Connor talked with representatives from Arkansas at the District III & V meeting. Staff is providing information and support to the Arkansas board's executive director as their board considers recognizing the PACE program.

9.2.B Fees

Ms. Liewer reviewed the PACE policies and history for changing the PACE fees.

10. CIN-BAD Program Update

Ms. Liewer reported that Bridget Seader had been tapped by the National Practitioner Data Bank to help with field testing their new system. Bridget was thanked for her excellent work with the CIN-BAD program.

REGULATORY ISSUES

11. Physical Examinations: National Registry of Certified Medical Examiners

New DOT regulations for those who certify drivers have been postponed and are expected to be published July 1, 2011. The board thanked Dr. Michael Megehee for his continued work on this project.

12. Accreditation

Drs. Saint-Germain and Grossman reported they have received many expressions of appreciation for the quality of the FCLB comments on Draft 2 of the CCE Standards.

13. Certified Clinical Chiropractic Assistants

Ms. Liewer reported that Dr. Smith chairs the NBCE exam development committee that has the responsibility to determine whether NBCE will create an examination for the CCCA program. A report will be given at the January 2011 board meeting.

14. Examinations

14.1 NBCE update

14.1.A November 5, 2010 Dedication - Elliott Center

Dr. Saint-Germain was the chair of the development committee for the new NBCE building. There was an excellent turnout of 175+ attendees including many past and present directors, as well as representatives from throughout the chiropractic community and the city of Greeley. Drs. Saint-Germain, O'Connor, and Smith attended as FCLB's representatives on the NBCE board. FCLB staff also attended as did Dr. Colucci. FCLB presented the NBCE with an original metal art sculpture entitled “Happiness.”
14.1.B  Other NBCE Midyear Meeting Reports

Dr. Saint-Germain discussed recent improvements in the NBCE’s Ethics and Boundaries Examination, which now relies more heavily on essay questions. Regulatory boards may also tailor certain aspects of the examination to better fit the needs of those they assign to take the test.


Dr. Saint-Germain reported he attended the IBCE meeting held in Madrid, Spain with representatives from the U.S., Australia, and Japan. This meeting was in conjunction with the WFC Conference October 14 - 16, 2010, which he was also able to attend on behalf of both NBCE and FCLB.

A pilot exam was given in Spanish to students in Madrid. Another exam is planned to be given in Japan. The next meeting will be held in Rio de Janeiro, Brazil in April 2011 in conjunction with the World Federation of Chiropractic meeting. A day-long regulatory forum is also planned.

15.  Scope Issues

15.1  Increasing Demand for Scope Info

Dr. Grossman referred members to Ms. Liewer’s written report.

15.2  Survey Tool Beta Tested at Regional Meetings

Members were referred to the scope survey tool. Twenty-one surveys were returned by regional meeting attendees. Comments and suggestions from the regional meetings were added in red. Dr. Grossman volunteered to help Ms. Liewer finalize the comments for the research team.

15.3  Primary Care

The board deferred this discussion to the January 2011 board meeting.

STAKEHOLDER INTERACTION

16.  Mobility

16.1  Recent Work with US Open (Golf)

Dr. Marc Gamerman was commended for his communication with Dr. Poplarski, head of the wellness team for the June 2011 US Open golf tournament, in referring him to the FCLB. Dr. Poplarski is interested in working with FCLB to discuss mobility issues and possible use of CIN-BAD for credentialing of chiropractors.

17.  Recent meetings

17.1  Summit XI and COCSA, Scottsdale, AZ, November 3-7, 2010

Dr. Grossman referred members to the written report submitted by e-mail. The next meeting will be in February 2011. The exact date and location will be forthcoming. The meeting will probably be held in conjunction with ACA/NCLC. He recommended FCLB attend the entire ACA/NCLC/Summit meeting. Dr. Grossman accepted Dr. Saint-Germain’s request that he represent FCLB at the February ACA/NCLC/Summit meeting.

Summit participants have expressed interest in receiving more information from the Federation about regulatory matters. Discussion about how to accomplish this was placed on the January 2011 board meeting agenda.
17.2 CCGPP, Scottsdale, AZ, November 5-6, 2010

Dr. Stabile represented FCLB at Dr. Saint-Germain’s request. A report is expected to be forthcoming.

17.3 NPDB Executive Committee Meeting, Washington, D.C., November 2, 2010

Ms. Liewer is the Federation’s representative on the NPDB Executive Committee. She reported that under Section 1921 of US federal law that is now being implemented, the NPDB and HIPDB are merging to avoid duplication, though certain aspects remain separate within the overall database. Some funds for specific research efforts may be available. A policy on re-registration will be reviewed after FCLB input to determine whether an alternative path might be able to avoid negative impact on all professions’ regulatory boards.

18. Upcoming Meetings

18.1 CCE-USA Annual Meeting: January 14 - 16, 2011 - Scottsdale, Arizona
FARB Forum: January 28 - 30, 2011 - New Orleans, LA

M/S Colucci / Shilts to authorize funding for up to two people at the discretion of the president to attend each of two meetings: the 2011 CCE annual meeting and the 2011 FARB Forum. Passed, no opposition

18.2 ACC/RAC Meeting - March 17 - 19, 2011 Las Vegas, NV

The board deferred discussion to the January 2011 board meeting.

NEW BUSINESS

19. FCLB Group Health Insurance

FCLB received quotes yesterday and will need to have a decision in place by December 1, 2010. Joan Carl is reviewing a variety of options. FCLB’s premium increase is less than the average of 25-30% in Weld County, but still projected to be about 18% despite a zero claims status. The board should expect an e-ballot within the next week.

20. Congratulations

Dr. Grossman congratulated and thanked Drs. Shilts and Fahrendorf for their first formal votes on the FCLB board, and thanked them for their service.

M/S Saint-Germain / Spicer to adjourn. Passed, no opposition

The meeting adjourned at 8:39 p.m.

<table>
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<tr>
<th>Next scheduled BOD meeting</th>
<th>Friday &amp; Saturday, January 21-22, 2011 - Greeley, CO</th>
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<tbody>
<tr>
<td>Arrival: Thurs 1/20/10</td>
<td>Depart: Sat 1/22/10 7:30 PM or later flight OR</td>
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<tr>
<td>Any time</td>
<td>Sun 1/23/10 Any time</td>
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Donna M. Liewer
Recording Secretary

With appreciation to Joan Carl for assistance with the Minutes