Federation of Chiropractic Licensing Boards

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www.FCLB.org
**BOARD OF DIRECTORS**

**officers**
- 4 officers
  - Elected by delegates
  - President
  - Vice President
  - Treasurer
  - Immediate Past President
  - Serve one (1) two-year term

**districts**
- 5 district directors
  - Elected by regions
  - Board elects one district director to serve as chair
  - May serve two (2) three-year terms
  - Each region also elects an alternate director—serves if the district director is unable to.

**admin**
- 1 administrative fellow director
  - Elected by delegates
  - Executive administrator from member board
  - May serve two (2) three-year terms

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**email updates**
- highlights from our board of directors
- reminders about upcoming meetings and deadlines
- updates about affiliated organizations including CCE accreditation actions
- make sure you’re on our mailing list

**recognition**
- George Arvidson Award for Meritorious Service
  - recognizes an exceptional individual in chiropractic regulation
- Pennebaker Wiley Outstanding Board Award
  - honors extraordinary work by a chiropractic regulatory board
- Wolfson Scholarship
  - brings student leaders to FCLB conferences
  - helps recognize and encourage new generations of regulators
- Liewer-Cohen Grant
  - aids a board administrator in attending an FCLB annual conference
- CBLAC Grant
  - aids a chiropractic board legal adviser in attending an FCLB annual conference
NEWS & COMMUNITY

**news alerts**
- prompt notification to boards about *licensees in the news*
- enables boards to be prepared for *media contact*

**website**
- links to *member boards* and *related organizations*
- resource library including *model documents*
- archive of *presentations*

**official directory**
- requirements to obtain or maintain *licenses*
- licensure *statistics*
- *college* contact information

**powerpolls**
- *surveys* requested by member boards
- helps when *drafting new regulations*
DISTRICTS
member boards

- chiropractic regulatory boards — may be profession-specific, or integrated health care board
- from Australia, Canada, Great Britain, New Zealand, and United States
- divided into 5 districts
- each district elects a single representative on the FCLB board
- each member board has one vote on all FCLB issues and elections
- annual dues cover access to all FCLB services

CCCA
Certified Chiropractic Clinical Assistants

- ensures uniform, quality training
- protects patients
- verifiable standards for reimbursement
- reduces member board workload

Future DCs

- student outreach—posters on campus
- reminds future licensees to research jurisdictional requirements
- centralized page of links to licensing board applications

LICENSURE SNAPSHOT
US Federal Databank (formerly HIPDB)

- National Practitioner Databank (NPDB) & Healthcare Integrity & Protection Data Bank (HIPDB) merged in 2013
- The DataBank
- federal law requires reporting board actions to The DataBank within 30 days
- non-compliant boards listed in the Federal Registry; financial penalties are waived
- recently stepped up its compliance audits
- FCLB submits Quarterly Compliance Reports via CIN-BAD—no charge for member boards

PARTICIPATION

- **individual roles**
  - **Fellow**—any individual currently serving on a member board
  - **Administrative Fellow**—administrator of a member board
  - **Honorary Fellow**—fellows who no longer serve on a member board
  - **Delegate**—fellow, administrative fellow or honorary fellow designated to represent his or her board to the FCLB
  - **Alternate Delegate**—an individual designated to serve in the absence of the delegate

 committees

- **standing committees**
  - Finance & Audit
  - Nominating
  - Resolutions & Bylaws

- **special task forces**
  - Chiropractic Board Administrators
  - Chiropractic Board Legal Advisers
  - PACE
  - Others as needed
DELEGATE RESPONSIBILITIES

Being a delegate or alternate to the FCLB is a two-way street. The delegates bring their boards’ concerns and successes to their FCLB directors and in return the things they learn need to be taken back to their boards so they can educate their fellow board members about FCLB and its services.

1. Get to know your FCLB district director
2. Communicate your board’s needs and successes with your district director
3. Add FCLB to your regulatory board’s agenda as an ongoing agenda item “FCLB Highlight Moment” where you can share and report information about the FCLB and its services
4. Your district director will contact you with this information
5. Attend the FCLB district and annual meetings

- free to member boards
  - internet-accessible, password-protected
  - tracks licensees’ regulatory history
  - speeds up practitioner mobility
  - gives boards the full picture of licensee history
GOVERNANCE

**Vision Statement**
- The FCLB is the premier international resource for information and consolidated services for ensuring the safe, ethical practice of chiropractic

**Mission statement**
- protect the public by promoting excellence in chiropractic regulation through service to our member boards

**Articles of Incorporation**
- establish FCLB as 501(c)3

**Bylaws**
- amendments proposed and voted on by delegates at annual meeting

**Resolutions**
- provide guidance

**Conflict of Interest Policy**
- statement of principles, ethical behavior, non-disclosure, and conflict of interest
SERVICES

MEETINGS & EDUCATION

annual meeting

- connect and communicate with members and affiliated organizations
- conduct official business including electing leadership and adopting resolutions & bylaws
- educational sessions about best practices in regulation
- solve common problems

district meetings

- informal networking
- roundtable discussions
- assist with regional concerns and problem-solving
- brainstorm ideas and raise concerns and suggestions for the membership