



# MEETING

## FCLB Board of Directors

Tuesday, March 8, 2011

Via Telephone Conference, 6:35p.m. MST  
*Approved via e-ballot*

### MINUTES

*NOTE: Minutes are not totally chronological,  
as discussion and motions related to a specific agenda item are consolidated under that topic.*

#### PRESENT:

#### OFFICERS:

Daniel Saint-Germain, D.C., President  
Lawrence O'Connor, D.C., Vice President  
LeRoy Otto, D.C., Treasurer  
Oliver "Bud" Smith, Jr., D.C., Immediate Past President (unable to attend)

#### EXECUTIVE BOARD OF DIRECTORS:

Carol Davis, D.C., District I Director  
Gary Pennebaker, D.C., District II Director  
Ali Jafari, D.C., District III Director  
Maggie Colucci, D.C., District IV Director  
Farrel Grossman, D.C., Board Chair & District V Director

#### ADMINISTRATIVE FELLOW DIRECTOR:

Larry Spicer, D.C., Administrative Fellow Director

#### ALTERNATE DIRECTORS:

Donn Fahrendorf, D.C., District I Alternate Director  
William Rademacher, D.C., District II Alternate Director  
Kirk Shilts, D.C., District III Alternate Director

#### STAFF:

Donna M. Liewer, Executive Director  
Joan Carl, Finance & Benefits Manager

### MEETING DETAILS

- I. Dr. Grossman called the meeting to order at 6:35 p.m. MST, March 8, 2011. Ms. Liewer noted board members, alternates, and staff present as listed.

**M/S O'Connor / Otto to approve the board of directors meeting agenda as presented and modify as needed.** *Passed, no opposition*

Dr. Grossman noted the minutes of the January 21-22, 2011 Mid Year Board meeting had been approved in February via e-ballot.

### GOVERNANCE

#### 1. Financial Report

##### 1.1 Budgetary Issues

Dr. Otto referred to the report in the board materials. He noted the first half of the NBCE operations grant in the amount of \$250,000 has been received. NBCE has also contributed

\$15,000 as a triple platinum supporter of the 2011 conference. The First National Bank certificate of deposit matures March 24, 2011, and FCLB will be researching ways to continue to safely earn interest on these funds.

Ms. Liewer reported that the new computers and software for the Greeley office have been ordered as part of the information technology upgrade and as budgeted. To minimize the disruption to the Greeley office staff, the computer consultant will be working weekends to set up and install the new equipment. He has agreed to reduce his weekend rate if Ms. Liewer assists.

Dr. Otto suggested everyone get their airline tickets early for conference and the Long Range Planning meeting to avoid projected price hikes.

## **2. FCLB Board of Directors**

### **2.1 Long Range Planning Session**

By consensus the board agreed that the Long Range Planning meeting will be held in Greeley Saturday, July 23, 2011. Board members should plan to arrive Friday, July 22<sup>nd</sup> and depart Sunday, July 24<sup>th</sup>.

### **2.2 Policy on Not Endorsing Candidates for Other Organizations**

**M/S O'Connor / Jafari** **to adopt the policy that FCLB does not recommend or endorse candidates for other organizations as presented.**  
*Passed, no opposition*

## **OPERATIONS**

## **3. FCLB Tech Update, Website Report**

Dr. Grossman referred members to the written report by Ms. Liewer and congratulated her for her work to move this project toward completion.

Ms. Liewer informed the board that the new database will provide more services with less effort. The CIN-BAD portion of the database is scheduled to be test launched in two weeks.

## **4. Committees**

### **4.1 Model Practice Act**

Drs. Saint-Germain and O'Connor, and Ms. Liewer will be at the April World Federation of Chiropractic meeting in Rio de Janeiro and will receive any international response to the document.

Dr. Shilts reported the committee is considering new names for the document and examples from other professions will be presented at conference. There will be three meeting opportunities during conference for discussion of the MPA, including a general session presentation by Dr. Shilts.

Dr. Saint-Germain suggested the MPA be prominently promoted as a conference discussion topic, identifying times and locations for the sessions and inviting participation by attendees. He noted that this document was initially discussed in 1995, and has been formally in development for the past seven years.

Dr. Grossman thanked Dr. Shilts on behalf of the board for his diligent efforts.

**5. 2011 District Meetings****5.1 District II**

Dr. Pennebaker reported that District II will be meeting Friday and Saturday, October 14 -15, 2011, in Fort Walton Beach, Florida at the Sea Spray condominiums.

**5.2 District I & IV**

Dr. Fahrendorf reported that the hotels in Jackson Hole, Wyoming, are unable to meet FCLB's budget requirements, and that staff has been asked to research a location in Montana. Information should be available shortly for staff to review with the leadership. Ms. Liewer will inform the board of the date as soon as it is finalized.

**5.3 District III & V**

Julie Finn is working with Dr. Lisa Richard (NS) to locate a suitable meeting space in Nova Scotia.

**6. Member Boards****6.1 Washington**

The board discussed the letter received from the Washington board suggesting less costly, more centrally located venues be identified for FCLB meetings. It was the consensus of the board to continue to take all factors into consideration when choosing site selections for meetings. Ms. Liewer will respond to the Washington board.

**6.2 Ontario**

A letter was received from Ontario notifying FCLB that they will not be renewing their membership in 2011. The board discussed the importance of the Canadian involvement in the FCLB, and will continue to invite Ontario to renew their membership.

**6.3 Nevada - Unlicensed Practice Concerns**

Dr. Colucci reported the Sports Mobility Task Force is addressing the unlicensed practice issue described in Dr. Larry Davis' memo. She and Dr. Marc Gamerman (MD) are continuing to work on this project and will have an in-depth discussion of possible strategies to address temporary licensure at the annual conference.

Dr. O'Connor requested staff research which regulatory boards currently allow for temporary practice.

**7. 2011 Annual Conference**

Dr. Grossman thanked Dr. Colucci for her work to obtain financial support for the 2011 conference.

Dr. Grossman reported the FCLB Nominating Committee will be meeting Wednesday, March 9<sup>th</sup>. He requested all board members go online and register themselves as this will save staff time. He noted that the conference agenda is fairly finalized, but that certain last minute modifications can still be included if the board so wishes.

## 8. PACE

**M/S O'Connor / Jafari to renew Canadian Memorial Chiropractic College's PACE Recognition for an additional three years. *Passed, no opposition***

## 9. CIN-BAD & Directory Update

Dr. Grossman referred members to the written report. There were no questions.

## 10. History Project

Ms. Liewer reported she has completed 437 pages of the book to date and they are camera ready. There is still a portion to be written for which she will need additional work days. Dr. Grossman thanked Ms. Liewer on behalf of the board for her diligent effort.

## 11. Accreditation

Drs. O'Connor, Saint-Germain, and Ms. Liewer will meet with admissions officers during the ACC/RAC meeting to discuss how the new CCE-US standards interface with the varying requirements of the regulatory boards.

## 12. Certified Clinical Chiropractic Assistants

Dr. Saint-Germain reported the NBCE is reviewing the Federation's request to develop a national certification exam for chiropractic assistants who help with passive therapies.

## 13. Examinations

**13.1 NBCE Update:** No new information reported

**13.2 NBCE/IBCE representation at WFC in Brazil**

Dr. Saint-Germain reported he would be representing NBCE/IBCE at the WFC meeting in Rio de Janeiro, but will also be available to address FCLB issues as necessary

## 14. Scope Issues

**14.1 Scope Survey**

The scope survey is underway. The information is being reviewed and compiled by Dr. Mabel Chang, graduate researcher.

**14.2 New Mexico Proposed Legislation**

Dr. Saint-Germain discussed the significant changes in the legislation currently proposed in New Mexico. It was agreed that proposed scope changes are the purview of individual member boards but also that FCLB must stay informed and be able to provide accurate information.

**14.3 Malpractice Insurance Issue**

Dr. Pennebaker led the board in discussing an advertisement for malpractice insurance that was received recently. Staff was directed to bring this to the attention of all FCLB member boards.

**15. Recent Meetings**

**15.1 FARB Forum - New Orleans, January 27-30, 2011**

The board received Ms. Liewer’s written report of Forum highlights. Dr. Grossman congratulated Ms. Liewer on behalf of the board for her recent election as president of FARB for 2011 - 2013.

**15.2 NCLC meeting/Summit XII, Washington, D.C., February 14-17, 2011**

Dr. Grossman thanked Ms. Liewer for serving in his absence at the Summit XII meeting. The board received her written report. There were no questions.

**16. Upcoming Meetings**

**16.1 ACC/RAC, Las Vegas, NV, March 17-20, 2011**

Drs. Saint-Germain and O’Connor, and Ms. Liewer will represent FCLB at the various meetings and the conference.

**16.2 FCLB/WFC Regulatory Forum on International Mobility, Rio de Janeiro, Brazil, April 6, 2011**

Dr. Saint-Germain will be formally representing NBCE/IBCE and will also represent FCLB as necessary. Dr. O’Connor and Ms. Liewer will represent FCLB.


**NEW BUSINESS**

There was no new business.

**M/S Otto / Spicer to adjourn at 7:23 p.m. MST. Passed, no opposition**

**Next scheduled BOD meeting: Tues. & Wed., May 3-4, 2011 - Marco Island, FL**

Arrive:	Monday	5/2/2011	Any time	
Depart:	Saturday	5/7/2011	5:00 PM or later flight	
	OR	Sunday	5/8/2011	Any time

  
Donna M. Liewer  
Recording Secretary

*With appreciation to Joan Carl for assistance with the Minutes*