



# MEETING

## FCLB Board of Directors

Saturday, May 3, 2014

Myrtle Beach Marriott at Grand Dunes, Myrtle Beach, South Carolina

### APPROVED MINUTES

*NOTE: Minutes may not be totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.*

#### **PRESENT:**

#### **OFFICERS:**

LeRoy Otto, D.C., President  
Farrel Grossman, D.C., Vice President  
Margaret Colucci, D.C., Treasurer  
Lawrence O'Connor, D.C., Immediate Past President

#### **EXECUTIVE BOARD OF DIRECTORS:**

Carol Winkler, D.C., District I Director  
William Rademacher, D.C., District II Director  
Kirk Shilts, D.C., District III Director  
Gary Counselman, D.C., District IV Director  
Michael Coon, D.C., District V Director and Executive Board Chair

#### **ADMINISTRATIVE FELLOW DIRECTOR:**

Larry Spicer, D.C., Administrative Fellow Director

#### **ALTERNATE DIRECTORS:**

Annette Zaro, D.C., District IV Alternate Director

#### **STAFF:**

Donna M. Liewer, Executive Director  
Kelly Webb, Public Relations & PACE Coordinator  
Julie Finn, Executive Assistant & Meeting Planner  
Vicki Young, Finance & Benefits Manager

#### **GUESTS:**

Gary Pennebaker, D.C.

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### MEETING DETAILS

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#### **1. Call to Order, Roll Call, Announcements, Comments**

Dr. Otto called the meeting to order at 12:39 p.m. May 3, 2014.

Donna Liewer noted board members, staff, and guests present as listed.

The board welcomed the newly elected board members and alternate.

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## GOVERNANCE

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### 2. Election of Board Chair

**M/S Grossman / Colucci** to elect Michael Coon, D.C. as the board chair for 2014-2015.  
*Passed, no opposition*

### 3. Determine Meeting Schedule for Next 12 Months

**M/S Otto / Grossman** that the FCLB Board of Directors will meet by telephone conference call every other month, on the second Tuesday of the month, unless determined not to be necessary by the President in consultation with the Executive Committee.  
*Passed, no opposition*

### 4. Directive to new members to sign and return the Statement of Commitment

Both Drs. Rademacher and Winkler returned the signed statements.

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## CARRYOVER ITEMS FROM April 29, 2014 MEETING

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### 5. ICRC

Drs. Shilts and Colucci were directed to attend the ICRC meeting the afternoon of May 3, 2014.

**6. M/S Grossman / O'Connor** to enter executive session. *Passed, no opposition at 12:58 p.m.*

Staff and guests were excused.

**M/S Otto / Grossman** to exit executive session. *Passed, no opposition at 1:14 p.m.*

There were no actions taken during executive session.

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## New Business

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7. Guest, Dr. Phil Donato, was introduced to clarify his presentation of Tuesday, April 29, 2014 and to explain that options for structures to support international regulation will be developed. FCLB will be invited to comment.
8. Reminder to the new board members of New Board Member orientation. Drs. Rademacher, Zaro and Counselman planned to attend the new board member orientation following this board meeting.
9. The board brainstormed ways to collaborate more effectively between NBCE and FCLB, including sharing new board member contact information, issuing regular material to member boards about both organizations, and continued cooperation about educational programs. The board invited Drs. Schwartzbauer and Kollasch to generate additional ideas.
10. Dr. Pennebaker thanked the board for the George Arvidson Award and gifts recognizing his tenure on the Federation board of directors. He offered to work on the MPA ad hoc committee.
11. The board was informed that the FCLB newsletters are sent to the executive directors and all board members.

**M/S Spicer / Grossman to adjourn at 1:30 p.m.** *Passed, no opposition*



Donna M. Liewer  
Recording Secretary



Jon Schwartzbauer, D.C.  
Executive Director

*With appreciation to Kelly Webb, Julie Finn and Vicki Young for assistance with the minutes.*

**Next FCLB Board Meeting:  
July 8, 2014  
4:00 PM MDT  
Via Teleconference**