



Federation
of Chiropractic
Licensing Boards

MIDYEAR MEETING

FCLB Board of Directors

Friday and Saturday: January 22-23, 2010

5401 W 10th Street, Greeley, CO

Suite 100 (Office Adjacent to FCLB Headquarters)

MINUTES - APPROVED

NOTE: Minutes are not totally chronological, as discussion and motions related to a specific agenda item are consolidated under that topic.

PRESENT:

OFFICERS:

Daniel Saint-Germain, D.C., President
Lawrence O'Connor, D.C., Vice President
LeRoy Otto, D.C., Treasurer
Oliver "Bud" Smith, Jr., D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

Carol Davis, D.C., District I Director
Gary Pennebaker, D.C., District II Director
Ali Jafari, D.C., District III Director
Maggie Colucci, D.C., District IV Director
Farrel Grossman, D.C., Board Chair & District V Director

ADMINISTRATIVE FELLOW DIRECTOR:

Larry Spicer, D.C., Administrative Fellow Director

STAFF:

Donna M. Liewer, Executive Director
Joan Carl, Finance & Benefits Manager
Julie Finn, Executive Assistant & Meeting Planner
Bridget Seader, CIN-BAD and Program Administrator
Kelly Webb, PR & PACE Coordinator

LEGAL COUNSEL:

Dale Atkinson, J.D., Atkinson & Atkinson

OTHER GUESTS:

Vernon Temple, D.C., President, NBCE
Kathy Sherrard & Ruth Kilzer, Marco Island Marriott Representatives

I. Call to Order / Roll Call / Announcements

Dr. Grossman called the meeting to order at 8:35 a.m. Donna Liewer noted all directors, staff, and legal counsel present as listed.

It was noted that the minutes of the 11/10/09 board meeting were approved previously via e-ballot and are included in the board materials for reference only.

The board agreed to recess from 9:00 a.m. - 10:00 a.m. to have a formal picture taken.

Following the Friday morning break, Dr. Smith was presented with a group photo of board members during his tenure as FCLB president.

II. Consent Agenda

- **M/S Smith / O'Connor** to approve the motions in the consent agenda as modified.
Passed, no opposition

CONSENT AGENDA MOTIONS:

1. **Ratification - All electronic minutes and ballots since last in person meeting in May 2009.**
2. **To approve agenda as revised and modify as needed to accommodate guests.**
3. **To continue to engage CPA Firm of Watkins & Schommer for the 2009 year-end audit & preparation of IRS Form 990 at a total cost of \$5,000.**
4. **To adopt the proposed clarification language in the Board Travel Protocol as presented.**

III. Governance

1. Financial Report

1. Financial Policies

Dr. Otto referred members to the Financial Policy and Investment Policy located in their notebooks and noted there were no changes or additions.

2. 2010 District Meetings

Board members discussed the need to increase the registration fee due to rising meeting costs and the potential impact on member boards.

- **M/S O'Connor/Jafari** to increase the district registration fee to \$295 effective 2010.
Passed, no opposition

- **M/S Davis / Smith** to increase the District meeting cancellation fee from \$25 to \$50.
Passed, no opposition

3. Member Dues

A. Review of New Format of Dues Invoice Mailing

Joan Carl reported on the new dues format for the member dues invoice. Additional FCLB promotional materials highlighting member benefits were included with the invoice. The dues packets were sent to the executive director and chair of each member board. Boards have the option of paying for an annual meeting registration with their member dues. Thus far six boards have taken advantage of this option.

B. Non-Payment of Member Board Dues

Dr. Pennebaker addressed the ramifications of carrying member boards who are unable to pay their dues. Discussion followed as to the need for regulatory agencies to see the value of the Federation services as they relate to economic issues.

Ms. Liewer and attorney Dale Atkinson were asked to develop a draft membership policy giving non-paying members a six month grace period from the date the member dues are owed prior to proceeding with the sanction or termination of membership procedures as defined in the FCLB bylaws. Dr. Smith will outline a letter that could be sent to a governor, chiropractic board, etc.

Dr. Smith asked for clarification if a regulatory board member can serve on the PACE committee if the board is not a member of FCLB. In the past grace has been extended in these circumstances but now there will be due process.

4. Budgetary Issues

A. Status Report, Reserves Report, 11/30/2009 Budget Report, Job Reports

Dr. Otto referred members to the reports in their notebooks.

B. 2010 Draft Budget

Dr. Otto gave a PowerPoint presentation highlighting the 2009 finances as well as the proposed 2010 budget.

There was discussion that FCLB ended 2009 in the black due to continued conservative fiscal management. The information technology upgrade cost less than projected by the computer professionals. Some of the expenses projected for the upgrade will be rolled in to 2010 and will be funded from the Technology Development savings. Meeting costs were down as there were fewer attendees than expected, a less expensive venue for District I & IV, and travel & hotel costs did not escalate as much as anticipated.

The savings enabled the board vote in early January 2010 to move \$35,000 to the Operating Reserve Fund and \$40,000 to the Technology Development Fund, effective December 31, 2009.

The vote to adopt the 2009 budget was postponed until the end of the meeting on Saturday in the event that board decisions throughout the meeting affected the figures.

On Saturday, the board approved the following motion:

- **M/S O'Connor / Spicer** **to approve the 2010 budget totaling \$751,459.**
Passed, no opposition

C. Student Scholarship Fund

Dr. Grossman commented on the need to add funds to the Student Scholarship Fund. Dr. Smith relayed that Lance Cohen, a former scholarship recipient, would like to see more students receive the message of FCLB.

- **M/S Jafari / Spicer** **to add \$1,454 to the 2010 budget to bring the Student Scholarship Fund to \$5,000 and to continue to maintain the fund at \$5,000 in future years.** *Passed, no opposition*

Discussion followed about selecting students from the organizations that were represented at the NBCE Student Leadership Forum to receive the scholarship to attend the FCLB annual conference. FCLB will waive conference registration and cover the hotel room costs Thursday and Friday. The organization will be asked to cover transportation.

Each student will receive a copy of the New Attendee power point presentation to share with their college/organization. FCLB will make it clear to the students what is expected of them as a scholarship recipient.

- **M/S Smith / O'Connor** **to select a student representative from ACA and ICA to receive the student scholarship to attend the 2010 Annual Conference.**
Passed, no opposition

2. FCLB Board of Directors

1. Representation of Member Boards by Executive Committee and Full Board

Drs. Pennebaker and Saint-Germain discussed the need for member boards to have a voice in the communication of the FCLB board to its stakeholders. Ways of improving communication with member boards including power polls, e-mails, and telephone calls were discussed. The board agreed that when a position needs to be taken, it must be done to the best of the board's ability from a basis that includes feedback from the membership.

2. Board Development

Dr. Saint-Germain questioned the board as to if and how often they would like to invite Mr. Cain to continue teaching board development as has been done the past two years. There was consensus that the board development program was good and should be carried on perhaps every three to four years. The board agreed that continuing to utilize Mr. Cain provides continuity to the program as opposed to bringing in a new presenter.

3. Policy for addressing the FCLB BOD

It was noted that the current policy addresses attendance at a board meeting but not presentation. Donna Liewer was asked to draft a revision to the current policy to include rules for outside presenters at board meetings.

4. Director Honorarium and Per Diem

- **M/S Otto / Pennebaker** **to increase the Board of Directors' honorarium to \$300 and the per diem to \$75 effective with the January mid-year board meeting.** *Passed, no opposition*

3. Personnel

- **M/S Jafari / Colucci** **to go into executive session at 11:08 a.m.** *Passed, no opposition*
Staff was excused, Ms. Liewer and Mr. Atkinson remained.
- **M/S Jafari / Davis** **to exit executive session at 11:15 a.m.** *Passed, no opposition.*

No actions were taken in executive session.

GUEST SPEAKER

Dr. Temple, NBCE President, addressed the board commending the board and staff of both FCLB and NBCE for their cooperative working relationship. He remarked about the development of the proposed national certification program for chiropractic assistants who help with therapies, and the proactive work by many organizations to help bring about a solid program that will benefit the profession, the patients, and public safety. The new NBCE building is on schedule and they expect occupancy by summer with a dedication in November.

The FCLB board thanked Dr. Temple and the NBCE for their continued support.

IV. Operations

4. FCLB Tech Update, Website Report

Ms. Liewer reported the customization and installation of the new centralized databank software is slightly behind schedule due to the complexity of the undertaking, but that the plan is to be fully integrated into the new program by annual conference. The FCLB's 501(c)(3) non-profit status has opened the door to the purchase of most system software at greatly reduced prices. It was noted that much of the work previously contracted out is now being done by staff. Kelly Webb keeps the website updated using DotNetNuke.

Dr. Grossman thanked Kelly Webb for the abundance of information that is now available via the FCLB website.

Dr. Smith suggested eliminating the printed board notebook to substitute an electronic notebook at the in-person board meetings. The consensus was this was a good idea, noting that printed materials could be provided if requested. Dr. Pennebaker suggested the material generated between the original posting of the board materials and the actual meeting be provided as an addendum to leave original material intact. Kelly Webb demonstrated how to use the sticky note feature in Adobe documents.

5. Committees

1. Current Committees & Task Forces

A. Model Practice Act

Dr. Saint-Germain reminded the board that the committee has been working on this project since 2007. It was sent for legal review in 2009 and attorney, Dale Atkinson, has submitted his comments. The committee has asked for further direction from the board.

Dr. O'Connor requested the board review Section 104, Practice of Chiropractic, to determine whether this language currently reflects the board's preference. Discussion followed. Mr. Atkinson reminded the board that the purpose of a model act is to provide enforceable directive language that can be adopted.

Dr. Grossman requested the discussion be tabled, and that the board charge the committee to review Mr. Atkinson's comments, new definitions, and Summit comments, and report back to the board at the March meeting. The committee will be asked to focus on the act and develop the rules afterward. Dr. Cole, committee chair, thinks the act can be ready by the annual conference.

B. FCLB Advisory Position on Documentation / Recordkeeping

It was the consensus of the board to advise the regulatory boards that this issue has been addressed through FCLB Resolution 2-2006 as well as other FCLB positions and encourage them to follow through.

C. Creation of Governmental Issues Task Force to Target Grants and Funding

A focus committee, to include Dr. O'Connor as chair, Dr. Jafari, Dr. Colucci, and Dr. Grossman, was formed to gather information from Ms. Liewer concerning the FCLB needs and determine if there are grants available to help carry out those needs.

2. Committee / Task Force Appointments

- **M/S O'Connor / Pennebaker** **to approve the president's recommendation to retain the current members of the Standing Committees.**
Passed, no opposition
- **M/S Pennebaker / Davis** **to approve the president's recommendations to Special Committees with latitude regarding members based on their ability to serve.** *Passed, no opposition*

6. FCLB Trademark

There was no new information to report.

V. FCLB Programs & Services

7. Baltimore 2010 Conference

1. Theme

By consensus of the board agreed on "Star Spangled Regulation" as the theme for 2010.

2. Overall Schedule

Ms. Liewer referred members to their notebooks and reviewed the overall conference schedule. Staff will arrive on Sunday and board should schedule to arrive Monday. FCLB will host dinner for board and staff Monday evening at Phillips Restaurant, Inner Harbor. NBCE board and staff arrive Sunday.

Ms. Liewer noted that both ACA and ICA headquarters are located reasonably near the conference hotel, offering an opportunity to talk with them about regulatory issues. Wednesday afternoon could work for this.

The welcome reception may be scheduled for Thursday evening rather than Wednesday evening, provided that the hotel has no logistical problem with this change.

Thursday's program will open with morning educational sessions.

Friday the NBCE has requested one 45 minute plenary session rather than two breakout sessions. They will host their Friday luncheon again this year. Ms. Liewer will confirm the NBCE requests with Mr. Horace Elliott.

The board discussed possibly eliminating the Friday night activity as a cost-saving measure.

The Saturday program will include educational sessions, awards, and the annual meeting of the delegate body, which will be held in its entirety on Saturday as there are few elections this year. There was discussion of moving the awards ceremony to a different day.

District breakfasts and elections for Districts III and V will be held Saturday morning.

3. Deadlines

Board members were provided with key deadlines and important dates.

4. Annual Business Meeting

A. Delegate / Alternate Registration Process

- **M/S O'Connor / Colucci to reaffirm the Delegate and Alternate policy as amended.**
Passed, no opposition

B. Elections

Ms. Liewer reported the scheduled elections for the 2010 Annual conference include:

District III Director and Alternate
District V Director and Alternate
Nominating Committee (one member from each District, plus the Immediate Past President as Chair)

March 2nd is the deadline for FCLB to receive the intent to run information.

C. Bylaws Amendments

The board reviewed three proposed amendments.

Amendment #1: To require the FCLB President and Vice President to serve on the NBCE Board of Directors, unless they are unable to serve.
(Requested by the membership.)

- **M/S Smith / O'Connor to propose Amendment #1 to the bylaws as presented.**
Passed, no opposition

Amendment #2: Reducing the Quorum

The board discussed the pros and cons of changing the definition of quorum in the bylaws in response to board travel restrictions and attendance at the annual meeting. The consensus was to leave the definition as is for now and revisit the issue later if necessary.

Amendment #3: Process for terminating member boards for non-payment of dues

The board noted that termination of membership is already addressed in the Bylaws, and that the detailed implementation policy will be developed. No amendment was determined to be necessary.

D. Resolutions Policy

- **M/S Otto / Davis** **to amend the resolutions policy to conform with the bylaws.**
Passed, no opposition

5. Meeting Registration Process

Meeting registration will be available online.

6. Conference Supporters

Dr. Otto referred members to the conference supporter list in their notebooks. Members volunteered to help contact the various colleges to seek support.

- **M/S Otto / Jafari** **to provide one complementary student registration in addition to the regular complimentary registration to all gold or platinum supporters.** *Passed, no opposition*

The meeting was recessed at 4:00 p.m. with plans to reconvene at 8:30 a.m. the next day.

SATURDAY, JANUARY 23, 2010

Dr. Grossman called the meeting to order at 8:40 a.m. Donna Liewer noted all directors, staff, and legal counsel continued to be present as listed.

7. Baltimore 2010 Conference *(continued)*

7. Educational Sessions

Ms. Liewer referred members to the list of speakers and topics in their notebooks. Dr. O'Connor Has been in contact with a representative of the FBI, possibly to speak during the educational sessions as well as at the ACBA meeting.

8. Attendee / Guest Events

A. Auction

Dr. Colucci discussed possible fund raisers such as an auction, hotel underwriting, no host dinners, as well as other avenues. Staff will discuss underwriting with 2010 and 2011 hotels as well as the guest tour vendor, and will verify with the auditor how these types of activities could impact the Federation's 501(c)(3) status.

B. Welcome Reception

It was the consensus of the board to move the Welcome Reception to Thursday evening rather than the traditional Wednesday evening.

C. Guest Tour - Thursday

Bridget Seader described the guest tour and reported the contract has been signed for a minimum of 20. The cost to participate is \$40 per person. She will check into underwriting by the tour vendor.

D. Friday Night Event

As proposed, the 2010 budget does not include a Friday Night Event as a cost saving measure. There are many restaurants, shopping, and activities within close proximity to the hotel. By consensus, the board agreed.

9. Awards

The Executive Committee chooses the recipient of the Arvidson and Outstanding Board awards. The President's awards are determined by the President.

10. Letters of Invitation

Kelly Webb referred members to the list of those receiving the standard letter of invitation to Annual Conference and asked for any suggestions. Additional public relations will be web-based and through e-mail as well as flyers. The educational content is being more aggressively promoted. Dr. Saint-Germain suggested the student leadership groups be included in the mailings.

There was discussion of adding a student-related section to the FCLB website and possibly adding a student rate for conferences in the future. Kelly Webb will investigate having NBCE and the Colleges link to the FCLB website.

For the record, the board noted FCLB policy states that there are no continuing education credits given by FCLB for conference attendance. An individual is welcome to take the program to their own board and apply for CE credit if it meets the criteria in that jurisdiction.

Dr. Grossman thanked the staff for their work on increased public relations to combat some of the travel prohibitions.

Dr. Jafari suggested the board offer a scholarship to someone from a regulatory board that has not previously attended an FCLB Annual Conference. It was noted this expense is not included in the 2010 budget. Dr. Grossman charged Drs. Jafari, Spicer, and Colucci to research this and report back at the March teleconference meeting.

11. Related Meetings ACBA

Dr. Spicer noted the ACBA meeting will be held on Wednesday, April 28th from 8:00 a.m. - 4:00 p.m.

Julie Finn reported the ACBA Executive Committee has divided up the regulatory boards and is calling the board executives to invite them. She was requested to send a list to the FCLB directors to make similar phone calls.

Joan Carl discussed that ACBA is considering whether or not to request becoming a committee of the FCLB rather than a stand-alone organization. She had spoken with the FCLB auditor to be sure there would be no issues relating to the 501(c)(3) designation should FCLB and ACBA decide to go this route. The auditor's main comment was that the mission

of the ACBA must be in accordance with the mission of the FCLB. He also said all funds would need to be run through the FCLB. A fund could be established within the FCLB accounting system to identify all ACBA income/expenses. There would be no officers, just a committee chair and possibly vice chair.

The board agreed that should ACBA desire to become a committee of the FCLB, it would probably be acceptable, but they will wait for a formal request by them to make a final decision in consultation with the FCLB's accountant and legal counsel.

Mr. Atkinson suggested FCLB look at the Association of Social Work Boards bylaws as they just absorbed their board administrator committee into their bylaws.

12. Related Meetings - NBCE

Dr. Smith reported the NBCE will be having its Friday luncheon at conference and a 45 minute plenary session.

13. Board Travel

Dr. Otto reminded members to reserve their airline tickets early as there is news of a possible increase in fares in March. Board members should plan to arrive in time for a board/staff dinner Monday at 6:30 p.m. There is a short board meeting following the Saturday Annual Meeting (approximately 1:30 p.m.) and departure can be following that meeting on Saturday or anytime on Sunday.

8. Future Annual Conferences

1. 2011 Annual Conference

Guests Kathy Sherrard and Ruth Kilzer from Marriott International, Inc., were introduced. Ms. Sherrard gave a PowerPoint presentation of the Marco Island Marriott Resort in Marco Island, Florida. The board discussed the impact of present member travel restrictions on the previously adopted destination of Puerto Rico.

- **M/S Jafari/ Davis** **to reconsider the conference venue for 2011.**
Passed with Dr. Otto opposed

- **M/S Jafari / Colucci** **to host the FCLB 2011 Annual Meeting at Marco Island, Florida.**
Passed, no opposition

2. 2012 & 2013 Annual Conferences

Julie Finn was asked to obtain information on Palm Desert, CA; San Antonio, TX; and the Broadmoor in Colorado Springs as possible venues for 2012 and 2013.

Donna Liewer suggested that Ms. Finn coordinate with Dale Atkinson, FARB Executive Director, on meeting venues as it could possible be of benefit to both organizations.

9. District Meetings

- **M / S Pennebaker / Otto** **to hold the 2010 District II meeting in Fort Walton Beach, FL.**
Passed, no opposition

10. PACE

1. PACE Committee & Review Team meeting August, 2010

Kelly Webb reported the Review Team and Committee are anxious to meet again. A meeting has been included in the 2010 budget.

The board discussed the need to expand regulatory boards and college participation in PACE. It was decided the executive directors of regulatory boards close to accepting PACE should be contacted and asked to put PACE on their meeting agenda. An FCLB representative would attend the meeting, present the PACE PowerPoint presentation and be available to answer questions. It was suggested a testimonial be added to the PACE PowerPoint.

2. PACE Review Team Vacancies

Dr. Saint-Germain nominated the following individuals to the PACE Review Team:

WSSC: Lester Lamm, D.C. (3rd and final term)

CMCC: William Hsu, D.C. (1st term)

LUCC: John Downes, D.C. (3rd and final term)

At-large: Jerry Grod, D.C. (3rd term on RT, 1st term as at-large)

At-large: David Koch, D.C. (3rd term on RT, 1st term as at-large)

- **M/S Davis / O'Connor** **to approve the president's appointments to the PACE Review Team as presented.** *Passed, no opposition*

3. PACE Use and Fees

The board reviewed the current revenue structure for PACE in light of increasing participation in the PACE program. The board also agreed to study whether any changes in the fee structure would impact individual member boards. The approval process for PACE policy changes was described, noting that immediate implementation of any fee changes would require agreement by 100% of the current Recognized Providers.

- **M/S O'Connor / Jafari** **to propose reducing the PACE Annual Recognition Fee for for-profit recognized providers from \$10,000 to \$2,000.** *Passed with Drs. Smith and Colucci opposed, Dr. Davis abstained*

Dr. Smith questioned if compensation would be offered to PACE review team and committee members in the future as PACE begins to earn money. It was noted that other federations do not pay their committee members, but they do schedule meetings in premier locations as a way of recognizing their service. The board agreed to revisit this issue in the future as funds permit.

4. Proposed Change to PACE Criterion 16

By consensus the board agreed to leave the language as it currently reads.

11. CIN-BAD

1. Program Update

Ms. Liewer and Bridget Seader reported FCLB continues to transition to the IMPAK program. The board thanked Bridget for her work on the CIN-BAD program.

- **M/S O'Connor / Saint-Germain** to begin the process of stepping away from Fowler Software Design as a sub-contractor and identifying new sub-contractors. *Passed, no opposition*
- **M/S O'Connor / Davis** to go in to executive session to discuss legal issues 11:40 a.m. *Passed, no opposition* Staff was invited to remain.
- **M/S Spicer / O'Connor** to come out of executive session 11:55 a.m. *Passed, no opposition*

There were no actions taken in executive session.

2. NPDB Executive Committee Meeting Report: November 5, 2009 - Washington, D.C.

Ms. Liewer remarked that this is the first time the FCLB has been a full member of the NPDB executive committee. She referred members to her report in their notebooks.

VI. Regulatory Issues

12. Physical Examinations

1. Georgia

There was discussion about the Georgia Board of Education denial of authority for DCs to conduct school bus driver physicals. No updated information was available.

2. DOT - National Registry

Ms. Liewer attended the NRCME meeting in Chicago in October and remarked that FCLB attendance at these meetings gives the FCLB significant opportunity to have continued input into this program. The proposed requirement that providers be approved by a national agency such as PACE is still in place at this time. She suggested at the NRCME meeting that the federal NPI be the single identifier. A complete report of the meeting is included in the board member notebooks.

13. Accreditation

1. CCE January 17, 2010 Meeting

A report of this meeting was sent to board members via email on 1/18/2010. Dr. Smith remarked that international issues are currently very pressing and CCE will be meeting with various stakeholders at ACC/RAC in March.

2. Foreign Chiropractic Student Graduates

Dr. Saint-Germain discussed the lack of international mobility. Canada is offering licensure to international DCs that have been in a regulated jurisdiction, provided they meet all other Canadian requirements. The IBCE will be meeting in conjunction with the WFC in Spain in the fall of 2010 and Dr. Saint-Germain will be attending. Dr. Grossman expressed the board's appreciation to the NBCE for their efforts toward greater international mobility.

3. Pre-Matriculation Screening for Potential Students

Dr. Spicer led the discussion about what FCLB can do to encourage schools to deal with students involving ethics issues. Mr. Atkinson will share with FCLB the presentation he gave at FARB about schools' responsibility to address out ethics problems.

4. CCE vs. COA - Statutes, Rules

Ms. Liewer referred members to their notebooks to review the draft advisory memo FCLB would like to distribute to the member boards. CCE US has changed its structure so certain US laws that refer to the "Commission on Accreditation" may need to be updated. It was the consensus of the board to distribute the advisory memo as presented.

5. CCE - Canada

Dr. Saint-Germain reported there are no major changes in CFCREAB's Canadian accrediting program.

The board recessed for lunch at 12:24 p.m. and reconvened at 1:26 p.m.

14. Certified Chiropractic Therapy Assistants

1. Survey - Statutory Authority to Regulate Chiropractic Assistants

Ms. Liewer reported FCLB received 38 responses to the statutory authority survey that was mailed to board chairs and executive directors. Kelly Webb has been independently researching many of the statutes to supplement missing responses to the survey.

2. Current Status / Challenges

The CCTA program was addressed at both the ACA and Summit meeting. Discussion continued regarding ACN's and other insurance companies' response, the length of the program, the working requirements while taking the program, and other similar programs being administered by regulatory jurisdictions.

It was the consensus of the board to draft the program at approximately 32 hours of didactic training, with 6 hours of continuing education every two years.

15. Member Boards: Specific Issues

1. Advanced Practice Certification

Dr. Saint-Germain reminded the board that the FCLB does not take formal positions on any changes in scope adopted by member boards, but will continue to track this issue and any other scope discussions to stay informed.

2. Wisconsin State Practical Exam

Dr. O'Connor discussed the potential ramifications of Wisconsin having passed legislation that will require a fifth exam in addition to the NBCE's four part exam.

3. DC vs. DCM Degree

Ms. Liewer reported a member board had received a call from a college regarding a Doctor of Chiropractic Medicine (DCM) degree. She advised the member board to study their statute. At present, there are no statutes that recognize anything other than a DC degree.

4. Michigan and New Jersey Scopes of Practice

Ms. Liewer reported the Michigan governor signed a new scope of practice into legislation. In general, the new scope will permit DC's to practice within the full scope of what they were taught in the college after rules are developed. Dr. O'Connor reported New Jersey has just passed its new scope of practice, which is the first comprehensive revision to the practice act in several decades. Rules will also need to be developed to fully implement the new law.

5. Minnesota - Wellness/Stabilization Care

Dr. Spicer discussed that Minnesota is encountering significant activity regarding wellness care and its characteristics. He entertained ideas from the board on this matter.

16. International Issues

1. International Use of CIN-BAD

Dr. Saint-Germain reported that the WFC would like to use CIN-BAD on an international basis. By consensus, the board agreed that dues must be paid to have access in order to not do an injustice to those who currently pay for the service, or information may be obtained by paying for queries.

17. Upcoming Meetings - *Included in the proposed 2010 budget unless otherwise noted*

- 1. FARB:** January 29-31, 2010 - Ms. Liewer attending
- 2. National Chiropractic Legislative Conference:** Feb 24-27, 2010 - Dr. Grossman will attend the Summit portion of this meeting
- 3. ACC/RAC:** March 18-20, 2010 - Dr. Saint-Germain will attend representing the IBCE and FCLB. Dr. O'Connor and Ms. Liewer will also attend
- 4. CFCREAB Annual Meeting:** April 9-10, 2010 - Dr. Saint-Germain will attend
- 5. WFC Education Conference:** October 14-14, 2010 - Dr. Saint-Germain will attend representing IBCE & FCLB (not budgeted as NBCE will cover travel expenses.)

VII. New Business

18. New Business

1. CCGPP Report from Dr. Al Stabile

Dr. O'Connor referred members to the report in their notebook as submitted by Dr. Stabile, FCLB representative.

2. Phone Policy - International FCLB Presidents

- **M/S Smith / Jafari** to provide a US cell phone for use in the United States by any FCLB president who does not reside in the United States, for the duration of the president's term, and at a cost not to exceed \$500 / year or as otherwise approved by the FCLB board of directors.
Passed, no opposition

There was no additional new business.

Dr. Grossman thanked the staff for organizing a great meeting and the new board members for their contributions.

- **M/S O'Connor / Otto** to adjourn. *Passed, no opposition*

The meeting was adjourned at 3:20 p.m.

The next board meeting was scheduled for Tuesday, March 9, 2010, 6:30 p.m. Mountain time, via teleconference.



Donna M. Liewer
Recording Secretary

With appreciation to Joan Carl and Bridget Seader