



Federation  
of Chiropractic  
Licensing Boards

REGULAR MEETING  
FCLB Board of Directors  
Tuesday, November 14, 2006  
Via telephone conference call ■ 6:00 p.m. MST

**MINUTES**

PRESENT:

OFFICERS:

N. Edwin Weathersby, D.C., President  
Oliver "Bud" Smith, Jr., D.C., Vice President  
Daniel Saint-Germain, D.C., Treasurer  
Richard L. Cole, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

LeRoy Otto, D.C., Executive Board Chair & District II Director  
Carol Davis, D.C., District I Director  
Lawrence O'Connor, D.C., District III Director  
Ron Tripp, D.C. District IV Director  
Norman Ouzts, D.C., District V Director

EXECUTIVE FELLOW DIRECTOR:

Joe Baker, Jr., Executive Fellow Director

ALTERNATE EXECUTIVE BOARD OF DIRECTORS:

Lawrence Davis, D.C., District IV Alternate Director

GUEST:

Leslie Schmidt, D.C. - President, New Mexico Board of Chiropractic Examiners

STAFF:

Donna M. Liewer, Executive Director

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**I. CALL TO ORDER / ROLL CALL**

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Dr. Otto called the meeting to order at 6:03 PM MST. Donna Liewer called the roll. Board members and guests present as listed.

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**II. ANNOUNCEMENTS**

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Dr. Otto welcomed Dr. Lawrence Davis and Dr. Leslie Schmidt and reminded everyone of the participation protocols governing telephone conference calls. He explained that the purpose of the meeting would be primarily to review the recent regional meetings.

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**III. MINUTES FROM LAST BOARD MEETING**

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M/S Tripp/Ouzts to approve the September 12, 2006 minutes as presented.  
*Passed, no opposition, with Dr. O'Connor abstaining since he was not present at that conference call*

Dr. Carol Davis asked for clarification regarding the CMS meeting's planned location since we have subsequently learned the COCSA meeting is in Baltimore, MD for 2006 and Nashville, TN in 2007. It was noted the September meeting in Washington DC was cancelled and was rescheduled for Baltimore November 9, but that was also cancelled by CMS, thus negating the board approved travel for Dr. Cole to participate.

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## IV. BUSINESS

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### 1. FINANCIAL ISSUES

- A. Current Financial Status & Reserve Funds Reports -Dr. Saint-Germain offered the Financial Status & Reserve Fund Reports as well as the Current Income and Expense report. He focused the board's attention on the significant shortfall in CIN-BAD query income due to competition from the federal HIPDB now gaining NCQA recognition.

The net projected deficit for the end of 2006 is approximately \$57,325 for fiscal (calendar) year 2006. The other major income area coming in under budget is PACE since the implementation of the program has taken more time than originally projected.

Additional ideas for generating more income were brainstormed, including:

- Inviting state association top leadership to participate in the annual conference to get a better idea about current regulatory issues - final registration fee to be determined

(Board members agreed that the FCLB needs to be careful that we continue to focus on our mission of serving regulation, and cautious about areas in which we overlap with professional associations at the national and state levels.)

- We may do a silent auction at conference - Dr. Tripp to chair this effort

- B. 2007 Conference Sponsorships - the board reviewed the sponsorship materials, noting the preliminary letters which had been sent out November 6 over Dr. Otto's signature as this year's sponsorship chair.

Board members volunteered to make individual follow-up contacts with specific approved sponsors. Recognition plaques will also be designed to better demonstrate our appreciation to our sponsors.

### 2. CIN-BAD

- A. HIPDB Programming Glitch - progress report - Donna Liewer reported that the programming has been repaired and that data is currently being submitted to HIPDB for any boards that were affected. The remaining data should be complete in the next few weeks. Steps have been implemented to provide better oversight of this process, to guarantee that similar errors cannot occur in the future.

- B. Income analysis / HIPDB recognition by NCQA - In response to questions by the NBCE, the FCLB prepared a detailed analysis of CIN-BAD revenue and subscribers. The board reviewed the report, noting that ongoing merger activity and competition by HIPDB which has recently secured status with NCQA are the two primary factors underlying the income drop in CIN-BAD. Due to on-going marketing efforts by Bridget Seader, the total number of CIN-BAD subscribers has remained fairly constant since 2000. We may also be affected by credentialing cycles and a reduction in the quality of credentialing by the subscribers,

Current upgrade efforts will help re-establish our competitive market niche.

- C. ALLDOCS licensure update - Donna Liewer reported that efforts are continuing to obtain current licensure lists from our member boards and to merge them into the overall database. With less than half the records containing social security numbers and date of birth, the initial matching process is tedious. Once license numbers have been tied to the individual record, the future update process will be notably faster.
- D. FBI Conference presentation by Bridget Seader - with thanks to Dr. Larry O'Connor for making the FBI connection, the board received the report submitted by Ms. Seader regarding her presentation at the FBI-sponsored conference for about 45 fraud investigators in Dallas. The federal government covered her expenses, and we expect to pick up several subscribers from the presentation.
- E. Chiropractic Assistants - the board studied the issue of whether CIN-BAD should be reprogrammed to include disciplinary information on chiropractic assistants, and whether actions involving these practitioners should be reported to HIPDB for our member boards. It was agreed that the FCLB needs to conduct a PowerPoll to determine how many actions might be involved.
- F. Possible arrangement with massage therapy federation for databanking services - Dr. Weathersby explained that with the infrastructure cleanup necessary in CIN-BAD, he recommended that we are not currently in a position to sell or lease the CIN-BAD software to another federation at this time. It was agreed to revisit the issue again at the January midyear meeting.

### 3. REGIONAL MEETINGS

District directors reported on the highlights of their regional meetings. The board received a report of the meeting evaluations.

### 4. NBCE /IBCE UPDATE

Drs. Weathersby and Smith reported on the outcomes of the recent fall meeting of the NBCE. The FCLB tax status was discussed, and both NBCE and FCLB legal counsel concur that no tax status-related issues seem to be relevant obstacles to continued financial support by the NBCE for the Federation in light of our mission. The board was advised that Horace Elliott and Donna Liewer are reviewing a draft of a detailed lease, to include clearly defining furniture ownership, maintenance responsibilities, tenant conduct, etc.

### 5. TRAVEL REPORTS

Dr. Weathersby reported on recent meetings for which he represented both the NBCE and FCLB concurrently. The NBCE kindly covered travel expenses and meeting registration fees.

*Representing FCLB and NBCE:*

- A. FARB Leadership Conference & Attorney Certification Course: October 5 - 7, Seattle - original agenda offered Sarbanes-Oxley information as relating to non-profit organizations. However, the speaker was unavailable at the last minute. Since this meeting was in conjunction with the training session for regulatory attorneys, Dr. Weathersby was able to present some current regulatory information involving testing and other issues facing our member boards.

- B. World Federation of Chiropractic: October 26-28, Cancun - several vital connections were developed with representatives from nations where regulation and testing are in emerging. Dr. Weathersby provided information on PACE and other FCLB services, as well as IBCE testing services along with Dr. Jerry Blanchard.

*Representing only the FCLB:*

- C. Baltimore Combined Meetings: November 8 - 11, 2006 - while the CMS reps again cancelled their meeting, Dr. Weathersby was able to participate in the second meeting of the Chiropractic Identity Forum and meet with the new COCSA leadership, as well as to learn more about the current status of the CCGPP draft Best Practices document.

## 6. UPCOMING MEETINGS

- A. New travel form - the board reviewed the new form which should simplify and clarify authorization and arrangements for FCLB travel. There were no additional refinements suggested.
- B. Midyear Board Meeting: January 11 - 14, 2007: Greeley, Colorado - the board studied the schedule and agreed that several of the topics discussed at this meeting would be added to the agenda.
- C. CCE: Annual Board of Directors Meeting: January 20 - 21, 2007 ■ Scottsdale, AZ  
M/S C. Davis / Tripp to authorize travel for the FCLB president and vice president.  
*Passed, no opposition*
- D. 2007 Annual Conference: St. Louis, MO - May 2 - 6, 2007 (arrive May 1, 2007)  
It was noted that arrival will be one day later this year.

Proposed theme: Yes We Can - Unleashing the Power of Chiropractic Regulation  
(subfocus on the power of Attitude, Leadership, Information, and Teamwork)

The board agreed to consider the theme and make a final decision at the Mid-year meeting in January.

Dr. Tripp suggested it might be possible to arrange a private tour of the Budweiser plant in St. Louis. Mr. Baker also proposed the FCLB investigate attending a Cardinals baseball game for the Friday night activity, as it appears they will be playing at home that night.

There being no new business, the meeting was adjourned at 7:45 p.m.



Donna M. Liewer  
Recording Secretary