

## FCLB Board of Directors Meeting

Saturday, May 8, 2004

Westin Hotel ■ Denver, Colorado

# MINUTES

### PRESENT:

#### OFFICERS:

Richard L. Cole, D.C., President  
N. Edwin Weathersby, D.C. Vice President  
Oliver "Bud" Smith, Jr., D.C., Treasurer  
Wayne C. Wolfson, D.C., Immediate Past President

#### EXECUTIVE BOARD OF DIRECTORS:

Steve Willen, D.C., Executive Board Chair & District V Director  
Patricia G. Conners-Allen, D.C., District I Director  
LeRoy Otto, D.C., District II Director  
Daniel Saint-Germain, D.C., District III Director  
Ron Tripp, D.C., District IV Director

#### EXECUTIVE FELLOW DIRECTOR:

Kevin Earle, Executive Fellow Director

#### LEGAL COUNSEL:

Dale J. Atkinson, Atkinson & Atkinson

#### STAFF:

Donna M. Liewer, Executive Director  
Joan Carl, Finance and Benefits Manager  
Bridget Seader, CIN-BAD and Program Administrator  
Julie Finn, Executive Assistant

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- 1. Call to Order** - As president, Dr. Cole called the meeting to order immediately following the annual business meeting, at approximately 1:12 PM.
  - 2. Roll Call** - Donna Liewer called the roll, with board members, legal counsel, and staff present as listed. Mr. Earle was congratulated on his new voting status as approved by the FCLB membership.
  - 3. Approval of Agenda**

**It was moved and seconded to approve the agenda as presented.**

*Passed, no opposition*

#### 4. Election of Executive Board Chair

Dr. Saint-Germain nominated Dr. Willen to serve as chair of the executive board for a second one-year term. **Dr. Willen was elected by unanimous consent.**

Dr. Cole turned the meeting over to the new chair.

Dr. Willen noted his appreciation to the board and staff, and pledged that agendas for upcoming board meetings would be sent to the board members the week prior to the meetings, and that reference materials would be distributed by the Friday preceding the Tuesday meeting. He also pledged his support to hire additional staff to streamline the workload.

#### 5. New Business

##### A. *Approval of Bank Policies and Signators*


As the officers did not change, there was no need to update the bank policies and signators.

##### B. *Set Regular Meeting Schedule Determine Meetings Chair*

By consensus, the board agreed to continue telephone conference call meetings of the directors every other month, on the second Tuesday, at 6 PM Mountain time. Thanks to Dr. Connors-Allen for continuing to support this timeframe, which makes her meeting time 4 PM (cutting into her work day) and sets it at 8 PM for the East coast directors.

The board expressed its unanimous support for Dr. Willen to continue as meetings chair for 2004-05.

There being no other business, the meeting was adjourned at 1:27 PM.

  
Donna M. Liewer  
Recording Secretary