

REGULAR MEETING

FCLB Board of Directors

Tuesday, March 30, 2004

Via telephone conference call

6:00 p.m. MST

MINUTES

PRESENT:

OFFICERS:

Richard L. Cole, D.C., President

N. Edwin Weathersby, D.C. Vice President - *not able to be present*

Oliver "Bud" Smith, Jr., D.C., Treasurer

Wayne C. Wolfson, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

Steve Willen, D.C., Executive Board Chair & District V Director

Patricia G. Conners-Allen, D.C., District I Director

LeRoy Otto, D.C., District II Director - *not able to be present*

Daniel Saint-Germain, D.C., District III Director

Ron Tripp, D.C., District IV Director - *not able to be present*

EXECUTIVE FELLOW DIRECTOR:

Kevin Earle, Executive Fellow Director

STAFF:

Donna M. Liewer, Executive Director

I. CALL TO ORDER / ROLL CALL - Dr. Willen called the meeting to order at 6:13 PM MST. Donna Liewer called the roll and a quorum was declared present.

II. ANNOUNCEMENTS - Dr. Willen noted that the Federation will be moving to new offices in early fall. A meeting with the architect regarding renovations took place today.

III. MINUTES FROM RECENT MEETINGS

1. January 16-17, 2004, midyear meeting in Denver

2. January 28, 2004, telephone conference call

3. February 23, 2004, telephone conference call

M/S Smith / Cole to approve the minutes from all three meetings as presented.
Passed, no opposition

IV. BUSINESS

1. FINANCIAL ISSUES - Dr. Smith presented the current financial status report and income and expense reports. The board noted the temporary restricted funds have been established for several projects as requested in January. Staff will research how to present the proposed expenses for those categories in the budget.

Donna Liewer reported the audit has been completed, and once again the FCLB passed with compliments by the auditor. The board expressed appreciation to Joan Carl for meticulous attention to bookkeeping and other financial details. Written reports are pending. Dr. Smith and Donna Liewer will discuss the clearest way to present the financial information to our members and stakeholders.

A report on a possible new project was postponed until later in the meeting.

2. COMMITTEES

Dr. Cole presented his proposed appointments to the standing and special committees. It was noted the FCLB bylaws require board approval for standing committee appointments, and that the president also generally seeks input and courtesy approval of the rest of the board members for special committees and task forces.

- ▶ **M/S Smith / Saint-Germain** to approve the President's appointments to the three FCLB Standing Committees as presented. *Passed, no opposition*
- ▶ **M/S Cole/Smith** to offer courtesy approval of the President's appointments to FCLB Special Committees and Task Forces as modified. *Passed, no opposition*

The Nominating Committee will meet by phone to interview candidates for the only elected position open this year - a two year term as Executive Fellow director on the FCLB board of directors. Mr. Earle is eligible to run for re-election, and is the only announced candidate at this time. The deadline for the report of the nominating committee and all proposed bylaws changes to be sent to member boards is April 8.

- 3. **PACE - update** - Dr. Cole provided a brief update on the progress with the PACE program. The review team will be seated and meet shortly after conference to begin to review applications. Software development is underway for all phases of the program.

4. TRAVEL & MEETINGS: Reports

- A. **FARB** - Dr. Cole and Donna Liewer reported on the February FARB Forum at Amelia Island in Florida. Donna Liewer was commended for her research and presentation on the impacts on regulatory boards of programs undergoing accreditation sanction. Additional meetings also took place regarding the delivery of health care to animals by Doctors of Chiropractic and physical therapists.
- B. **CFCRB** - Dr. Conners-Allen and Dr. Saint-Germain reported that scope of practice issues took center stage at the Winnipeg meeting in early March. CFRB's new website was previewed and will feature links to FCLB; we will link to CFRB as well. Dr. Saint-Germain also reported on the status of the Quebec diagnosis issue.

Dr. Conners-Allen was thanked for her active participant role in the meeting, and for helping to explain the various FCLB services and how the two organizations can interact supportively for the mutual benefit of regulatory boards. The FCLB board noted the excitement we are already experiencing regarding the upcoming joint meeting of the two organizations in Montreal in 2005.

- C. **ACC-RAC** - Dr. Cole described the various meetings and presentations at the March meeting of the chiropractic colleges in Las Vegas. He noted the strong and supportive level of communication with the college presidents. The panel on ethics in which he participated

was superb, and his two fellow panelists will be invited to share their information with our member boards in Denver. He was able to explain how regulatory processes are basically reactive and complaint-driven, and also learned about some of the ethical values of current students.

- D. **ACA - NCLC** - Dr. Cole explained that planned COCSA PACE discussions had been cancelled due to other schedule conflicts . FCLB was not able to send representation in light of other travel commitments. We will continue our outreach to the COCSA member associations as ongoing educational efforts about PACE get underway.

5. **ETHICS**

- A. **Update - Dr. Stephen Foreman's on-line courses** - Drs. Smith and Cole reported that the FCLB was unable to develop a business relationship with Dr. Foreman that was appropriate within our non-profit status structure. Dr. Foreman is proceeding to offer the regulatory community the on-line remediation courses, and will present the program at our Denver conference. The board expressed appreciation to Dr. Foreman for his continued generosity and active support of chiropractic regulation.

- B. **Report: PRoBE weekend - Mr. Earle** announced the first preview session of this ethics intervention program designed specifically for regulation was a superb success. Chiropractic boards were well represented, and the participatory introduction was well received. Plans are underway for additional introductory seminars in the future.

- 6. **2004 CONFERENCE - Denver** - Several highlights of the program were reviewed. Dr. Willen reported on the success of the sponsorship program. The board reviewed its various participation responsibilities.
- 7. **RECENT CORRESPONDENCE** - Dr. Cole related several recent issues and their resolution. It was agreed to discuss the question regarding the structure of voting representation by member boards at the next meeting of the board of directors in Denver.
- 8. **PROPOSED NEW PROJECT** - Dr. Wolfson reported he has been in conversation with representatives from Harvard University, who are interested in studying the issue of informed consent by patients for their health care. Additional information and a proposal should be forthcoming later this week. It appears to be a public protection issue.

There being no new business, the meeting was adjourned at 7:17 PM.

The next board meeting will be Tuesday, May 4 - all day in Denver. Primary topics will include discussion of qualifications to perform spinal manipulation and opportunities for support for regulation internationally.



Donna M. Liewer
Recording Secretary