

REGULAR MEETING

FCLB Board of Directors

Tuesday, November 9, 2004

Via telephone conference call: 6:00 PM MDT

MINUTES

PRESENT:

OFFICERS:

Richard L. Cole, D.C., President
N. Edwin Weathersby, D.C. Vice President
Oliver "Bud" Smith, Jr., D.C., Treasurer
Wayne C. Wolfson, D.C., Immediate Past President

EXECUTIVE BOARD OF DIRECTORS:

Steve Willen, D.C., Executive Board Chair & District V Director
Patricia G. Conners-Allen, D.C., District I Director
LeRoy Otto, D.C., District II Director - *not able to be present*
Daniel Saint-Germain, D.C., District III Director
Ron Tripp, D.C., District IV Director - *not able to be present*
Larry Davis, D.C., District IV Alternate Director represented District IV

EXECUTIVE FELLOW DIRECTOR:

Kevin Earle, Executive Fellow Director - *not able to be present*

STAFF:

Donna M. Liewer, Executive Director

- I. **CALL TO ORDER / ROLL CALL** - Dr. Willen called the meeting to order at 6:11 PM MST. Donna Liewer called the roll - members and staff present as listed. Dr. Davis was welcomed and thanked for participating on behalf of District IV.

It was noted the move to the newly remodeled headquarters at 5401 W. 10th Street, Suite 101, is tentatively planned for the week prior to Thanksgiving. NBCE has been exceptionally gracious and creative in handling the renovations.

II. MINUTES FROM RECENT MEETINGS

NOTE: No EC meeting was held in November

M/S Wolfson / Conners-Allen to approve the minutes of the September 14, 2004, regular meeting of the FCLB Board of Directors as presented. *Passed, no opposition.*

M/S Conners-Allen / Saint Germain to approved the minutes of the September 28, 2004, special meeting of the FCLB Board of Directors as presented. *Passed, no opposition*

III. BUSINESS

1. **FINANCIAL ISSUES** - Dr. Smith presented the current Financial Status report and current Income and Expense reports. It was noted that the telephone system is projected to cost \$4,642. Because the 4 portable headsets (@ roughly \$120) are projected to bring the total cost over \$5,000, the purchase was approved via electronic ballot by the Executive Committee in

accordance with FCLB bylaws requirements. The bidding and selection process was detailed in a reference memo.

The board noted that income and expenses are in line with projections.

2. REGIONAL MEETINGS: Highlights - District Directors, Officers

District directors reported on each of the three regional meetings. Some highlights:

District III & V - *Drs. Willen and Saint Germain*

- Dr. Henry Hulteen commended the board on the draft proposals to modify the nominations process and bylaws which were reviewed by all districts
- Rick and Lisa Cole were recognized for exceptional contributions to the Memphis meeting
- The meeting topics and social agenda were well received by attendees
- Memphis should be considered for an annual conference in the future

Districts I & IV - *Dr. Conners-Allen*

- Materials and staff support were very appreciated
- the FCLB white paper on Qualifications to Perform Spinal Manipulation - was very well received by attendees
- People really like the round table sharing and it should be continued
- Boards continue to express positive support for PACE
- Attendance by other FCLB officers was welcomed and appreciated
- Drs. Conners-Allen and Galligan were recognized for outstanding service at their last official regional meeting

District II - *Dr. Cole and Donna Liewer for Dr. Otto*

- The meeting was very well attended by nearly all boards in the district
- Indianapolis provided a great venue, for both hotel and social activities - the racetrack was a real hit
- Drs. Badge and Ferguson were welcomed as each was able to spend a day with the District
- Attendees asked the FCLB to review which decisions and FCLB board positions may be able to wait for delegate involvement via resolution, vs. interim policy action by the board on behalf of the members. Polling delegates by District Directors during the middle of the year was also recommended.
- Dr. Otto was commended for running an excellent meeting.

The board agreed to discuss several issues at the January midyear meeting, including appropriate campaign protocol and guidelines.

3. JANUARY 6 - 9, 2005 MIDYEAR BOARD MEETING

- A. Brainstorming - agenda items should be sent to the executive offices three weeks prior.
- B. Schedule, travel arrangements were discussed. Board members will arrive Thursday, January 6, 2004, unless they are involved in the PACE meetings which necessitate Tuesday arrival. The Board meeting will begin at 8:00 AM on Friday morning. Meeting should conclude Saturday late afternoon, with return travel either Saturday night or Sunday at board member's discretion.


IV. NEW BUSINESS

The board discussed the COCSA annual meeting that took place over the previous weekend, noting regret that no members were available to attend the meeting this year due to the varied FCLB regional meetings and aggressive officer travel commitments. The board noted its desire to participate in future COCSA meetings as schedules may permit.

A brief review of the various projects and achievements of the past year was conducted. Dr. Cole expressed special appreciation for the commitment of each member of the board in stepping up to handle various projects throughout the year. In turn, members noted their thanks to the president for the quality of his vision, inspiration, hard work, and attention to detail.

V. ADJOURN

The meeting was adjourned at 6:54 p.m.


Donna M. Liewer
Recording Secretary