

# Financial Report

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## Statement of Revenues, Expenses, and Changes in Fund Balance - Accrual Basis Year Ended December 31, 2002

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### REVENUES

NBCE	\$200,000
CIN-BAD subscriptions & queries	89,376
2001 Conference	57,555
Dues	36,375
Interest	5,595
District Meetings	15,095
ACA	2,500
Directory Sales	1,807
Other	434
<b><u>TOTAL 2002 REVENUES</u></b>	<b><u>\$408,737</u></b>
<b><u>TOTAL 2001 REVENUES</u></b>	<b><u>\$464,575</u></b>

### EXPENSES

Salaries	135,751	Copies & Printing	966
'02 Conference Expenses	60,403	Staff Development	889
		Storage	840
Database & web design <sup>1</sup>	49,505	Miscellaneous	470
New equipment <sup>1</sup>	3,965	Dues (CLEAR & Assn History Chiro)	450
		Contract Labor	399
Continuing Education Committee	22,937		
Professional Fees	17,500	<b><u>2002 EXPENSES</u></b>	<b><u>\$396,070</u></b>
Board Expenses	13,427	Depreciation & Amortization	\$58,474
Mid-Year Board Meeting	13,021		
Employee Benefits	12,089	<sup>1</sup> Equipment, software design transferred to assets	(\$53,470)
Payroll Taxes	10,884	<b><u>TOTAL 2002 EXPENSES</u></b>	<b><u>\$401,074</u></b>
District Meetings	9,188	<b><u>TOTAL 2001 EXPENSES</u></b>	<b><u>\$417,755</u></b>
Data Bank - Program Exp	6,155		
General Telephone	4,890		
Postage & Express	4,756		
Office Supplies	5,343		
Gen. Travel & Meeting Expense	4,521		
Federation of Assn Reg Boards	4,355		
Insurance	4,102		
Bank Fees	3,313		
Equipment Maintenance	3,203		
Council on Chiro Guidelines - Dues	1,500		
Directory Expense	1,248		

# Financial Analysis

Note: The FCLB Board of Directors has adopted a long term goal of accumulating a reserve equal to 18 months operating expenses

**Net Assets: 1/1/03 \$419,968**  
**Net Assets: 1/1/02 \$412,305**  
**Net Assets: 1/1/01 \$365,485**

## FCLB Revenues

**12/31/02 \$408,737**  
**12/31/01 \$464,661**  
**12/31/00 \$452,967**

## **SIGNIFICANT NOTES**

The 2002 figures are based on an audit by Rodahl and Company, LLC, Certified Public Accountants. Their official statement is available for review by any member.

This report is not prepared by them, but is presented to help members better understand FCLB finances.

*FCLB identifies but does not fund depreciation.*

## **REVENUES**

With thanks to all our revenue sources as well as our board and staff for prudence and careful use of economic resources, we are able to report a net increase in assets of \$7,663 in 2002, despite a drop in come of about \$56,000.

As NBCE faced significant budget cuts in 2002, the impact was shared by the FCLB with a 20% reduction in funding. We very much appreciate the NBCE as they remain the main source of our funding.

ACA continues to contribute to our funding offering unrestricted operations support .Membership dues provide much needed support as we continue to serve our member boards.

Another important source of income is CIN-BAD queries and subscriptions.

Interest income reflects the current state of the economy.

## **EXPENSES**

Thanks to the frugality of our board and staff 2002 shows a 4% decrease in expenses of \$16,681, despite inflation.

Salaries and employee benefits are down as we continue to operate our main office in Greeley with a staff of two instead of three.

Conference expenses were cut in several areas including less expensive breakfasts, breaks, and welcome reception, shipping less material, and costs for one less staff member.

New equipment includes the cost of an LCD projector, to be used at our conferences and seminars. This eliminated the high cost of rental fees.

We continue to outsource our databank and software development. We are moving away from "document" management toward "database" management. We continue to refine and add to CIN-BAD, HIPDB, ALLDOCS, our Internet and Intranet systems. Many of our services are now available on the web.

Our Continuing Education Committee met in person two times in 2002 to refine our PACE program. These costs also include attorney fees, and printing/binding the draft policies and criteria for widespread distribution. PACE is targeted to get underway in 2003.

Office Supplies dropped as we had stocked up in 2001 on the printed matter such as envelopes.

## **LOOKING AHEAD TO 2003**

In 2003, the board initiated a sponsorship program for our 2003 Annual Conference in an effort to offset some of the costs associated with this educational program.

We also raised the modest CIN-BAD query fees for commercial subscribers for the first time since the databases went on-line.

We look forward to bringing our PACE (Providers of Approved Continuing Education) program to realization; however, these efforts take time and investment to generate results. Our financial planning takes into account the start-up costs associated with this significant growth initiative. Our 2003 budget is currently based on drawing modestly from reserves.